

**SPANISH / ENGLISH
INTERPRETATION & TRANSLATION**

**Learn from Bilingual
Career Experts**



- Business
- Legal
- Medical
- Education
- Government



**Professional Business Skills
& Technology Training**

SAC.edu/BA

SAC Business Apps & Technology Department

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Business Division A-107-10

Follow us on Social Media: [sacbainfo](https://www.facebook.com/sacbainfo)



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SAC Business Counselors

Daniel Peraza • Jennette Lona • Maria Rios
Library Building, 2nd Floor L-222 • 714.564.6254

- Get help planning class schedules
- Set education and career goals
- Complete graduation forms
- Learn about financial aid and support services

SAC Internship Program

sac.edu/internships • A-107-4 • internships@sac.edu

Nondiscrimination Policy

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7490.



SANTA ANA COLLEGE

1530 W. 17th Street, Santa Ana, CA 92706 • sac.edu

Southern California needs professionally trained bilingual interpreters and translators to meet community needs. Constitutional mandates require certified bilingual interpreter services for courts, victims, and defendants for arraignments, pretrials, preliminary hearings, depositions, trials, witness statements, etc. Government and private industry need interpreters in medical, legal, education, and business.

**Learn from Spanish-English Interpreter/Translator
Career Professionals!**

Career Opportunities

- California Court Interpreter
- Medical / Dental / Health Care
- Editor / Copywriter
- Insurance / Claims
- Communications / Marketing
- Administrative Assistant
- Customer Service Representative
- Real Estate Agent
- Paralegal / Legal Administration
- Family & Children Services
- Education / School District
- Law Enforcement Dispatcher



SPANISH / ENGLISH INTERPRETATION & TRANSLATION

The Spanish/English Interpretation and Translation program is an introductory certificate to professionally train students by experts in the field. Students will learn how to use bilingual skills to provide services for business, medical, and legal professions.

Bilingual employment requires language proficiency in both Spanish and English (oral and written), knowledge of industry terminology, computer skills, customer service skills, and an understanding of cultural and social communication.

To be successful in this program, you must be fluent in Spanish and English to be able to learn how to utilize and develop translation and interpretation skills.

Spanish / English Interpretation & Translation Certificate

Program code: sac.base.cert

Course	Units
BA 051 Introduction to Spanish Bilingual Interpreting	3

An introductory course in interpretation/translation in English / Spanish designed to introduce students to the different career fields that employ bilingual skills such as the business, legal, medical, and educational professions. Written translation and oral interpretation skills will be utilized and developed in both English and Spanish.

BA 056 General Foundation for Bilingual Business Interpretation-Spanish/English	3
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A course designed to give general foundations for interpreting and translating in Spanish and English for government and businesses.

Course	Units
BA 057 Medical Interpretation and Translation-Spanish/English	3

A course in medical interpretation/translation designed for employment certification of interpreters for governmental and private health services-providers.

BA 058 Legal Interpretation and Translation-Spanish/English	3
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– or –

LAW 058 Legal Interpreting and Translation Spanish/English	3
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A course in legal interpretation/translation designed for employment certification of interpreters for government and private legal businesses.

Course	Units
Select one of the following courses to STRENGTHEN YOUR LANGUAGE SKILLS:	

ENGL 061 Introduction to Composition	4
ENGL 101 Freshman Composition	4
SPAN 101 Elementary Spanish I	5
SPAN 102 Elementary Spanish II	5

Select one of the following elective courses:

BA 017 Business Writing Skills	3
BA 163 Adobe Acrobat	3
BA 179 Introduction to Microsoft Office	3
BUS 103 Cooperative Work Experience-Occupational	1-4
MA 051A Beginning Medical Terminology	3
LAW 100 Introduction to Legal Studies	3
PARA 100 The Paralegal Profession	3
SPAN 195A Advanced Conversational Spanish	3

Total Units: 17-21

Students must be fluent in both Spanish and English (oral and written) to successfully complete this program. It is recommended that students take Spanish and English classes before taking BA 051, 056, 057, and 058.

