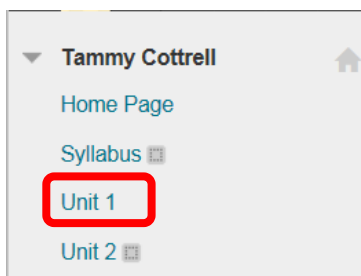


QUICK START: USING TURN IT IN.COM IN BLACKBOARD

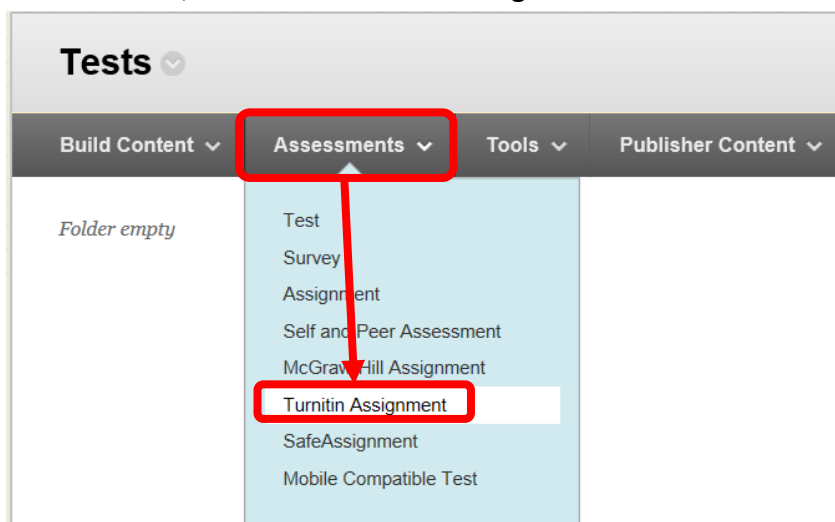
Santa Ana College Distance Education, Cesar Chavez Building Room A-101, (714) 564-6725, DistEd@sac.edu

CREATE A TURN IT IN ASSIGNMENT

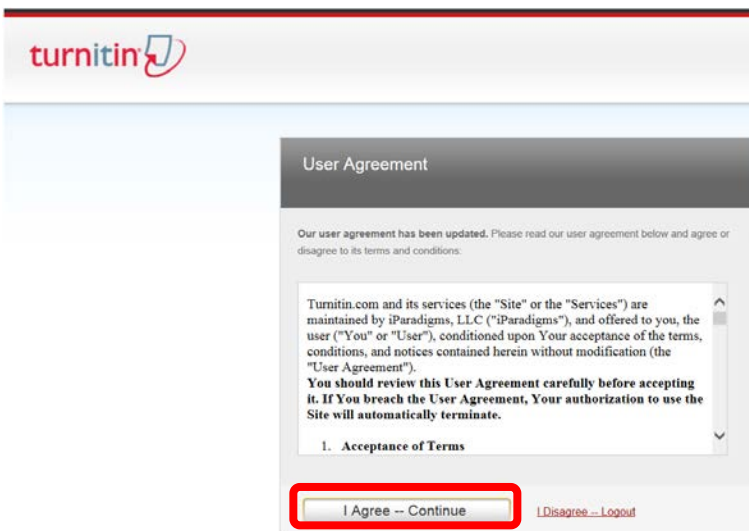
TurnItIn assignments can be created directly in Blackboard. From the course home page, click on the content area the assessment will be added to access it.



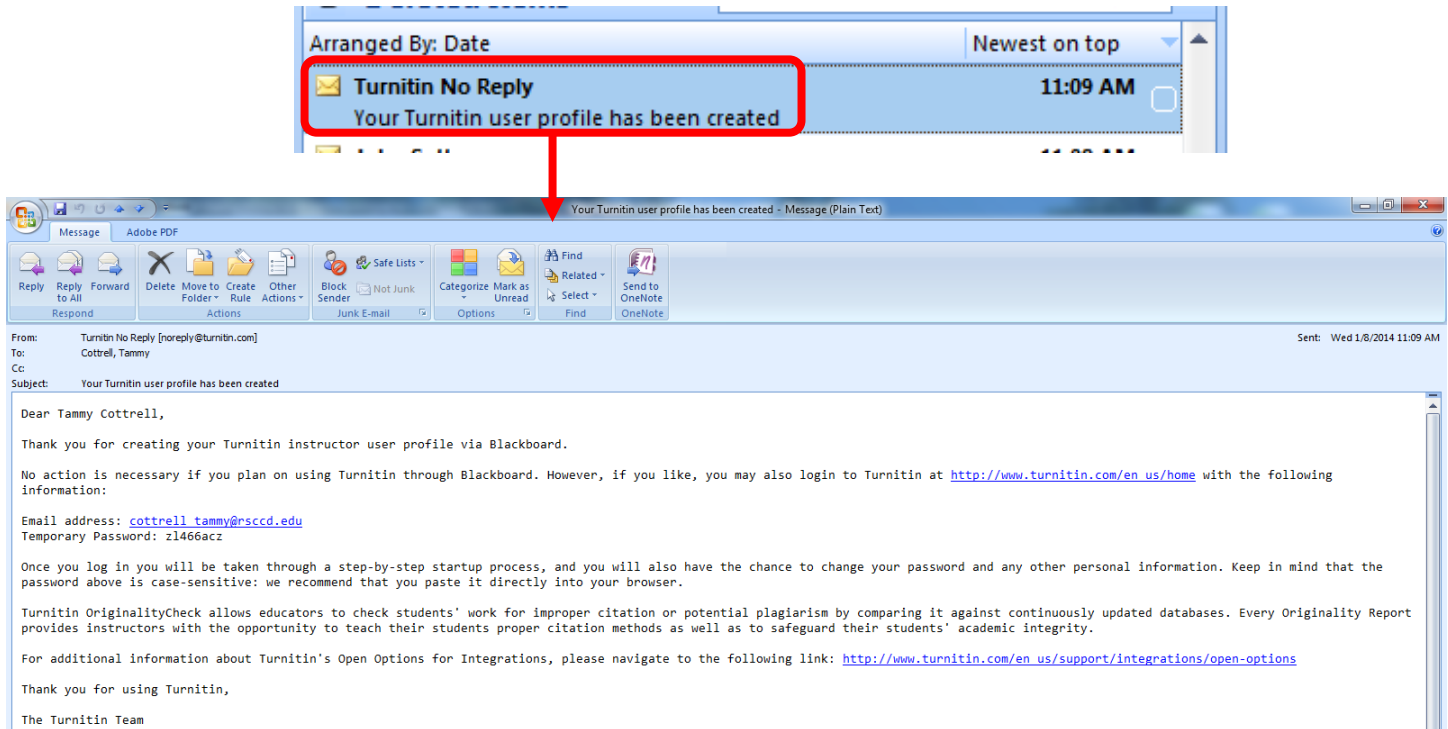
Click the “Assessments” icon, and select “Turnitin Assignment.”



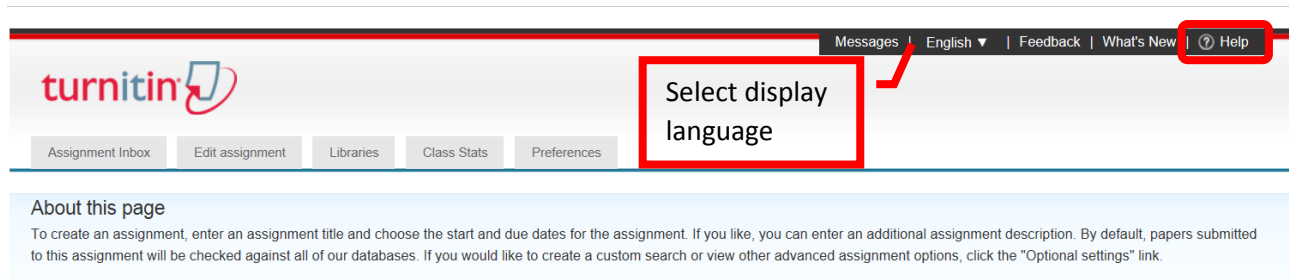
First time users will need to accept the “User Agreement” by clicking the “I Agree – Continue” icon.



Turnitin will send a confirmation Email from “Turnitin No Reply” with the subject “Your Turnitin user profile has been created.” The Email contains account information for Turnitin. For security reasons, it is recommended that the Turnitin password be changed. Instructors should follow the instructions in the Email to change the Turnitin password. The Turnitin User ID / password will only be necessary if the instructor accesses Turnitin through the website (www.turnitin.com). Access through Blackboard does not require authentication.



The “Add Turnitin Assignment” page will appear. The top right tool bar has links for “Messages,” site display language, “Feedback,” “What’s New,” and “Help.” The “Help” feature will provide Instructors with FAQ’s, step by step instructions and videos. The site language display allows users to select the language that Turnitin is displayed in. The header also contains links for “Assignment Inbox,” “Edit Assignment,” “Libraries,” “Class Status,” and “Preferences.”



To add an assignment, complete the “Assignment Title” and “Point Value” fields on the left. Set the start, due and post dates and times on the right. The “Start Date” is the date that the assignment will be made available to the student and students can submit. The “Due Date” is the date that the student must complete and submit the assignment. The “Post Date” is the date that the marked papers or grades will be available to the student to view. The Post Date can be set prior to the due date. It may be useful for students to receive


feedback prior to the final submission of the paper. Hover the mouse over the blue circle with “?” to display the field help.

The screenshot shows the 'New Assignment' form in Blackboard. A red box at the top contains the text: 'Enter the title of the assignment that your students will see in their assignments list for the class.' Below this, the form has several fields with red callouts:

- Assignment title**: A text input field with a red box and the callout 'Click to set start time'.
- Point value**: A text input field with a red box and the callout 'Click to set due time'.
- Optional**: A checkbox with a red box and the callout 'Click to set post time'.
- Start date**: A date and time selector with a red box and the callout 'Click to select Start date'.
- Due date**: A date and time selector with a red box and the callout 'Click to select Due date'.
- Post date**: A date and time selector with a red box and the callout 'Click to select Post date'.

A yellow note at the bottom right states: 'NOTE: In Blackboard, the post date relates to the availability of GradeMark papers only and has no bearing on when grades are posted to the Blackboard Grade Center.'

There are optional settings for the assignment. Click the “+” next to “**Optional Settings**” to expand the section. The Optional Settings allow instructors to “**Enter special instructions,**” “**Allow submissions after the due date,**” “**Generate Originality Reports for student submissions,**” “Exclude bibliographic materials from Similarity Index for all papers in this assignments,” “Exclude quoted materials from Similarity Index for all papers in this assignment,” “Exclude small matches,” “**Allow students to see Originality Reports,**” “Reveal grades to students only on post date,” “Submit papers to,” “Search options,” “**Attach a rubric / form to this assignment,**” “Enable grammar checking using e-rater technology,” and “**Would you like to save these options as your defaults for future assignments.**” The default settings will generally not need to be changed. There are couple of more frequently used options. “**Enter Special Instructions**” is where the assignment instructions can be input. “**Allow submissions after the due date**” allows students to submit late papers if “Yes” is selected. “**Allow students to see originality reports**” will provide students with a copy of the originality report for each submission. Originality reports provide students with timely and structured feedback to help them hone their writing skills. For the option to “**Generate Originality Reports for student submissions**” the recommended choice is “**Immediately (can overwrite reports until due date)**”. This allows students to receive the Originality Report each time they submit their paper. Students can submit their paper as many times as needed prior to the due date. “**Attach a rubric / form to this assignment**” allows a rubric to be created or uploaded and assigned. If the check box next to “**Would you like to save these options as your defaults for future assignments**” is selected, Turnitin will remember the selections and apply them to all future assignments. Hover the mouse over the blue circle with “?” to display the field help. Once all the options have been set, click “Submit” to continue.

 Optional settings

Close options

Enter special instructions ?

Enter assignment instructions in this text box

Allow submissions after the due date? ?

☐ Yes

☒ No

Originality Report

Generate Originality Reports for submissions? ?

☒ Yes

☐ No

Generate Originality Reports for student submissions ?

Immediately first report is final

Recommended to change selection to "Immediately (can overwrite reports...)"

Exclude bibliographic materials from Similarity Index for all papers in this assignment? ?

☐ Yes

☒ No

Exclude quoted materials from Similarity Index for all papers in this assignment? ?

☐ Yes

☒ No

Exclude small matches? ?

☐ Yes

☒ No

Allow students to see Originality Reports? ?

☐ Yes

☒ No

Reveal grades to students only on post date?

☐ Yes

☒ No

Submit papers to: ?

standard paper repository

Search options: ?

☒ Student paper repository

☒ Current and archived internet

☒ Periodicals, journals, & publications

GradeMark

Attach a rubric/form to this assignment ?

Note: students will be able to view the attached rubric/form and its content prior to submitting.

Create a rubric Launch Rubric/Form Manager

Use to add a rubric to assignment

ETS® e-rater® Settings (Beta)

Enable grammar checking using e-rater® technology? ?

☐ Yes

☒ No

Note: Turnitin for iPad® doesn't currently support ETS® e-rater®. All viewing and management of ETS® e-rater® results must be completed through Turnitin directly.

☐ Would you like to save these options as your defaults for future assignments?

Makes selected options the default on all assignments

Submit

This setting allows the instructor to select whether they will allow late submissions to the assignment. If set to yes, students will be able to submit to the assignment after the due date if they have not previously made a submission. If set to no, students will not be able to submit after the due date of the assignment.

Hover mouse over to display field help

A confirmation page will appear if the assignment was successfully created. Click "OK" to continue.

Santa Ana College Tammy Cottrell 76

SAC SCC CEC Internships/Jobs

Assignments > **ADD TURNITIN ASSIGNMENT**

Add Turnitin Assignment

Turnitin Assignment successfully added.

Thu Jan 09 09:15:36 PST 2014

OK

The Turnitin assignment will now appear in the content area.

Assignments

Build Content ▾ Assessments ▾ Tools ▾ Publisher Content ▾

Current Events Reflection
Select and read an article from www.cnn.com. Write a one paragraph summary of the article and a minimum of one paragraph reflection on the impact you think it will have on American society.

Submit term paper topic
Availability: Item is no longer available. It was last available on Jan 8, 2014 11:59 PM.
Please submit your term paper topic and a one paragraph summary of the thesis of your paper and what it will cover.

Civil War Term Paper
[View/Complete](#)

GRADING A TURN IT IN ASSIGNMENT

Turn It In assignments are graded a little differently from other assignments in Blackboard. While the assignments will appear in Grade Center with the needs grading icon, the easiest way to grade Turn It In assignments is using Course Tools.

Grade Center : Full Grade Center

When screen reader mode is on the table is static, and grades may be entered on the Grade Details page, accessed by selecting the table cell for the grade. When screen reader mode is off, grades can be typed directly into the cells on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)

Create Column Create Calculated Column ▾ Manage ▾ Reports ▾ Filter Work Offline ▾

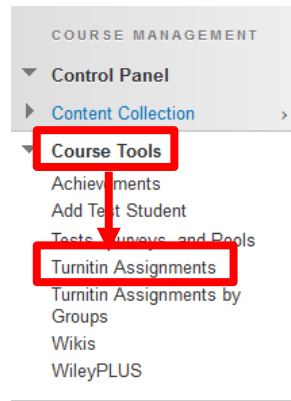
Move To Top Email ▾ Sort Columns By: Layout Position Order: ▲Ascending ▾ Last Saved: February 11, 2014 10:53 AM

Last Name	First Name	Preferred Na	Assignment: Dr	Assignment: Ct	Online Courses	Test: Blackboa	Test: Help and I	Assignment: Nf
<input type="checkbox"/> Cottrell	Student	--	--	--	--	--	6.00	8.00
<input type="checkbox"/> Cottrell	Tammy (Test Studer	--	--	--	--	--	--	--
<input type="checkbox"/> Student	Tammy	--	--	--	--	--	8.00	7.00
<input type="checkbox"/> Student	TC Bb Test 2	Tommy	--	--	--	--	8.00	9.00
<input type="checkbox"/> Student	TC Test 1	--	--	8.50	--	--	10.00	6.50
<input type="checkbox"/> Student	TC Test 3	--	--	6.50	--	--	--	--
<input type="checkbox"/> Test	Tammy	--	--	10.00		--	--	--

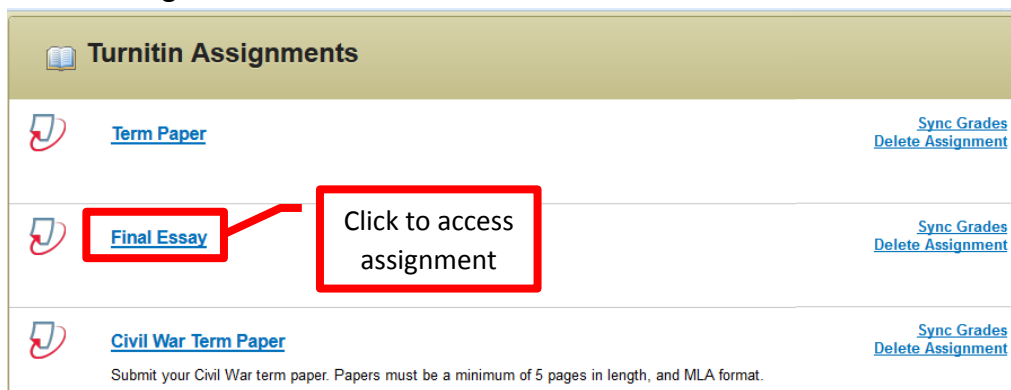
Selected Rows: 0

Move To Top Email ▾ Icon Legend

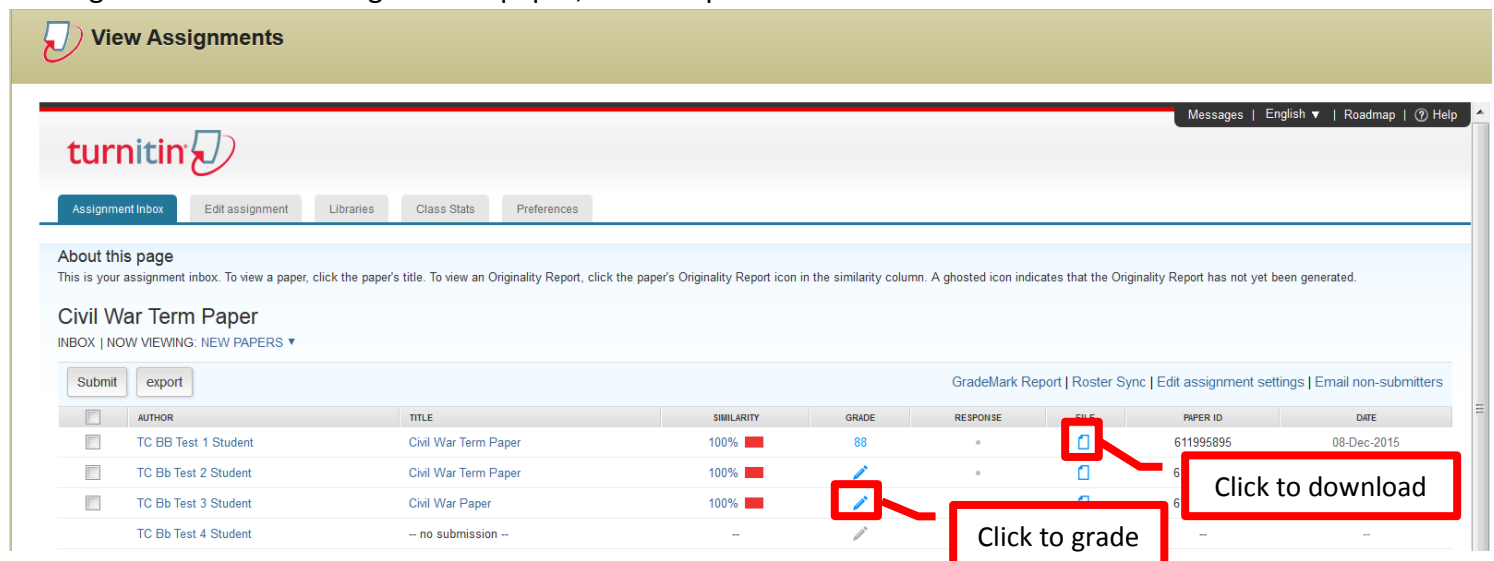
To access the Turn It In Assignments, from the Course Management Menu click on Course Tools to expand the section, then select **TurnItIn Assignments**.



The TurnItIn Assignments page will display all of the TurnItIn Assignments in the course. To grade an assignment, click on the assignment title.



The View Assignment page will list the student names, the titles of the papers that were submitted, the originality summary, grade, file, paper ID number and submission date. The paper can be downloaded by clicking on the file icon. To grade the paper, click the pencil icon in the Grade column.



A new page will open, connecting to Turn It In. The submitted work will be displayed on the left part of the screen. The grading or "Grade Mark" template will be displayed on the right. Grade Mark allows the

instructor to select feedback, and drag/drop it into the paper. The “Comment” text box can also be inserted for unique instructor comments. “Originality” is a link to the Originality Report. This view will highlight in red any area(s) of the paper that match a submission in the database. The “Similar” filed will provide the percentage of the paper that was the same as paper(s) in the database, which could indicate the percentage of the paper that was plagiarized or is not original.

TC Bb Training Term Paper - DUE 21-Feb-2014

Originality GradeMark PeerMark

Name of course / assignment

Term Paper BY TAMMY TEST

Similarity Score

100% SIMILAR OUT OF 100

Originality Report

Sample

How is Nursing Different from Medicine?

Medicine is an area of human knowledge and expertise aimed at restoring health. Broadly speaking, it is the science which relates to the prevention, detection, cure or alleviation of diseases. It is a highly important profession in any country as its performance directly affects the health of the general public who acts as a backbone for any economy. Medicine has two aspects: both as an area of knowledge (a science), and as an application of that knowledge (medical professions). This article tends to focus on the latter aspect of medicine along with one of the most crucial individual practice in medicine named as nursing.

By definition, nursing implies a profession that renders services necessary for the maintenance and improvement of health by giving attention to the requirements of sick people. It specifically includes the promotion of health, prevention of illness, provision of physical and mental care, promoting comfort and serving patients in every possible way to make their life better.

What nursing actually is has been a question that has received many different answers with the passage of time. There have been significant changes in the field of nursing, in how nursing is practiced and new developments and innovations that have been witnessed over the past century. The early 1990's was a very bleak period for the nurses as the profession was ill-defined. Nurses mainly had to work all day long working merely as maids and carrying out duties such as cleaning, scrubbing, dusting and etc. Then came the World War II, a major turning point for the nursing profession. Nurses, for the first time, were at the side of patients, helping them to recover using their own discretions and choices. The world got to know the nursing profession better and started giving them the respect they it much deserved. The medical setup changed even more dramatically in the 60's when for the first time Intensive Care Unit was established for the patients. As a result, nurses started working directly with their doctors at the patients' bedside. The advancements in medical technology meant that nurses had to be more flexible in terms of adaption of such innovations and contribute more positively towards the recovery of the patient. This discussion takes into account the current nursing practice.

Grade Mark Tools

Submitted work

Comment has been deleted Undo

PAGE: 1 OF 4

Enter the grade in the provided box at the top right of the Paper screen. To grade the next paper, click the right facing arrow in the top right tool bar. Once all the desired papers have been graded, click the red “X” in the upper right corner of the browser tab to return to Blackboard.

Turnitin Document Viewer - Mozilla Firefox

https://api.turnitin.com/dv/70-6120514228u-10252848518d-38&lang=en_us&session-id=772872ac488830e4acd002241ad73162

A Bb Test Course _40779_1 Civil War Term Paper - DUE 16-Dec-2015

Originality GradeMark PeerMark

Civil War Term Paper BY TILDE TEST 2 STUDENT

turnitin 100% 70 OUT OF 100

Enter Grade

Click for next paper

Telegraph Communication in the Civil War

I. The Telegraph and Abraham Lincoln

The urgency of communication was never much felt until the beginning and use of telegraphy. It was much easier to transmit and receive messages over long distances that no longer needed physical transport of letters.

As such, Abraham Lincoln made use of this medium described in an unprecedented manner that revolutionized and secured the status and dealings of his national leadership. When Lincoln arrived for the 1861 inaugural, there were no existing telegraph line to the War Department and even the White House itself. This did not stay for long when rapid changes were implemented. Wires were installed in the War Department and other similar key installations almost immediately (Wheeler, 2006).

The telegraph room for Lincoln was considered one of the sacred places in the War Department. It was surprising that the White House had no telegraph office that is why Lincoln made daily visits thereto (Wheeler, 2006). According to the writer Benjamin, he spent a good deal of soul searching in the cipher room where the quiet seclusion made it a favorite place for both rest and work that requires undivided attention and undisturbed thoughts on the brewing Civil War (1997).

In the telegraph room, Lincoln turned over with precise exactness and anxious expectations the files that come in for important news and messages. Lincoln patiently awaited every translation of ciphers that gave forecasts and promising information about the dragging war, the acceptance of the telegraph as a new mode of communication, the unexpected defeats and countless lives lost, the story of victory in battles coupled with the drama of betrayal and treason among others.

The grades will not yet be displayed in Blackboard. When all the papers have been graded, click the “TurnItIn Assignments” link under the Course Tools. Click the **Sync Grades** link to the right of the assignment that was graded. This will add the grades directly to Grade Center. A confirmation screen will appear when the grades have successfully synced. Click the “OK” button located at the bottom right of the screen to return to the TurnItIn Assignments page.

Turnitin Assignments

[Term Paper](#)

[Sync Grades](#)
[Delete Assignment](#)

[Final Essay](#)

[Sync Grades](#)
[Delete Assignment](#)

[Civil War Term Paper](#)

[Sync Grades](#)
[Delete Assignment](#)

Submit your Civil War term paper. Papers must be a minimum of 5 pages in length, and MLA format.

Click to add grades to Grade Center

Sync Grades

Grade successfully synced.

Tuesday, December 8, 2015 2:09:43 PM PST

The grades will now appear in Grade Center. To view the assignment in Grade Center, click the down arrow to the right of the grade, then select “Attempt <Date>.”

Grade Center : Full Grade Center

Create Column

Create Calculated Column

Manage

Reports

Move To Top

Email

Grade Information Bar

Last Name	First Name	Availability	Total	Civil War Term 1	Final Grade	Unit 2 Quiz
Cottrell	Tammy (Test Studer	Available	--	--	--	--
Cottrell_PreviewUse	Tammy	Available	--	--	--	--
Student	TC BB Test 1	Available	483.7 (83.39655%)	88.00	<div> <div></div> <div></div> </div>	20.00
Student	TC Bb Test 2	Available	99.5 (73.7037%)	70.00		
Student	TC Bb Test 3	Available	0 (0.00%)			
Student	TC Bb Test 4	Available	35 (87.50%)	--		
Test	TC	Available	0 (0.00%)	--		
WardSACstu	Michael	Available	--	--		

View Grade Details

Quick Comment

Exempt Grade

Attempt 12/8/15 88.00

HELPFUL “HOW TO” VIDEOS

Create a TurnItIn Assignment in Blackboard: <https://youtu.be/QXcvfOiwYmM>

Grade a TurnItIn Assignment in Blackboard: <https://youtu.be/NuZp18N5fy4>