SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: October 21, 2013

FROM: Monica Porter, Chair

TO: Curriculum & Instruction Council

RE: Minutes of Meeting of October 21, 2013
               2:00 pm, SAC Foundation Board Room, S – 215

Present: P. Canzona, M. Collins, B. Courter, D. Gilmour, G. Hammonds, D. Kanzler,
K. Patterson, L. Pedroza, L. Perez, M. Porter, L. Rose, K. Ross, B. Sos, J. Trone, D. Vu., S. Jaffrey

Guests: M. Castellanos, A. Dooley, , E. Kikawa, R. Sanabria, B. Scott.

APPROVAL OF MINUTES OCTOBER 7, 2013   APPROVED

TECHNICAL COMMITTEE ITEMS   APPROVED

CURRICULUM ITEMS   APPROVED

ARTICULATION OFFICER REPORT   INFORMATION
1. Paula provided the council with a report from the state academic senate on reciprocity of
courses as they pertain to AA-T and AS-T degrees. Paula presented information on what
we currently do with regard to reciprocity of coursework from other institutions and
recommended changes to address specifically, transfer degrees. C&I members were
provided with a draft of recommended changes and were requested to inform faculty and
bring back any feedback to the next meeting. A vote regarding the recommended changes
will take place at that time.
2. Regarding C-ID course approvals. The Council was reminded that the last date for a first
reading of course changes will be on November 18th. The council members were asked to
remind faculty that courses that have been either conditionally approved or denied for C-ID and
have not yet been revised and brought to C&I council for approval will need to be submitted
through CurricUNET and received in Anh-Phuong's queue ***no later than November 6th*** to get on
the November 18th agenda.

ACCREDITATION REPORT   INFORMATION
Dr. Rose asked for volunteers from the C&I Council to join a catalog work group. She would
like four to five participants to assist with overall review of the catalog. Dates and times for

the work group will be sent out at a later time. Monica Porter, Brian Sos, and Dahlia Vu have initially volunteered and Jinhee Trone volunteered as a back up.

<u>CURRICUNET</u>   <u>INFORMATION</u>
CurricUNET now has a separate proposal for 'materials'. This added feature will allow faculty to update or change course materials without locking the course. In addition, if a change is made to **<u>only</u>** the course materials (ie., update of course textbook), the change will not require complete council review. It will be considered an 'information' item on the C&I agenda.

<u>OTHER</u>
Monica informed the C&I Council that two new courses from the math department may be on the next agenda. The courses are a major redesign so members were asked to make sure that they are present, or to send a designee, so that information can make it back to respective departments and divisions.

The next meeting is scheduled for Monday, November 4, 2013 at 2:00 p.m., SAC Foundation Board Room, S-215

COURSE DELETIONS

Items #1 through #6 were approved.

Human Services and Technology

1.   AUTO 003, Introduction to Diesel/Hybrid Vehicles
2.   CJA 006A, Dispatch and Records Functions
3.   DSL 003, Introduction to Diesel/Hybrid Vehicles
4.   HUD 226 Developing Teaching Tools for the Preschool Class
5.   HUD 260 Youth in the Foster Care System

Science, Math and Health Sciences

6.   MATH 061, Elementary Algebra with Lab

REVISED COURSES – NO CHANGE TO CATALOG AND CLASS SCHEDULE DESCRIPTION

Items #7 through #18 were approved.

Business

7.   BUS 150, Introduction to Information Systems and Applications
        (TMI added)
8.   CMPR 120, Introduction to Programming
9.   CMPR 121, Programming Concepts

Fine and Performing Arts

10.   MUS 186, Intermediate Classical Guitar
11.   MUS 187, Advanced Classical Guitar

Continuing Education

12.   HSSCI 192, Basic Science 1
13.   HSSCI 193, Basic Science 2
14.   HSSCI 196, Health Science
15.   HSSOC 218, U.S. History 1: Colonization to Industrialization
16.   HSSOC 219, U.S. History 2: The Shaping of Modern America
17.   HSSOC 224, World Geography 1A
18.   HSSOC 225, World Geography 1B

NEW COURSES – FIRST READING

Items #1 through #3 were presented for first reading.

Counseling

1.   CNSL 102, Academic Success Strategies
2.   CNSL 103, Educational Planning
3.   CNSL 104, Personal and Goal Development for Educational Planning

REVISED COURSES – FIRST READING

Items #4 through #9 were presented for first reading.

Business

4.   BUS 183, Customs Broker License Class
5.   BUS 184, Customs Broker Exam Prep Class
6.   CMPR 140, Discrete Structures for Computer Science

Human Services and Technology

7.   EDUC 113, Tutoring Reading in Elementary Schools
8.   FOT 036, Training Instructor 1A: Cognitive Lesson Delivery

Continuing Education

9.   HOMEC 520, HSS Consumer Education

REVISED COURSES – SECOND READING

Items #10 through #18 were approved.

Business

10.   ACCT 102, Managerial Accounting

Counseling

11.   CNSL 110, University Transfer Research

Human Services and Technology

12.   CJ 105, Legal Aspects of Evidence
13.   FOT 133, Fire Prevention 2C: Special Hazard Occupancies
14.   FOT 149, Fire Management 2D: Strategic Planning

Continuing Education

15.   ESL 703, Academic ESL Beginning 3
16.   ESL 711, Academic ESL Intermediate 1
17.   ESL 712, Academic ESL Intermediate 2
18.   ESL 713, Academic ESL Intermediate 3

REVISED PROGRAMS – FIRST READING

Items #19 through #23 were presented for first reading.

Human Services and Technology

19.   Automotive Technology Degree (sac.auto.as)
20.   Diesel and Heavy Equipment Technology Certificate (sac.dsl.ca)
21.   Diesel and Heavy Equipment Technology Degree (sac.dsl.as)
22.   School Age Option Certificate (sac.hudsa.ca)
23.   School Age Options Degree (sac.hudsa.aa)

REVISED PROGRAM – SECOND READING

Items #24 was approved.

Fine and Performing Arts

24.   Associate in Arts in Theatre Arts for Transfer (sac.taper.aat)