SANTA ANA COLLEGE
Participatory Governance
Committee
Year-End Assessment Form

Committee: SAC Technology Advisory Committee (SACTAC)
Chairs: Becky Miller (Admin), Roy Shahbazian, (Fac), Brian Schroeder (Fac)
Members: Pilar Traslavina, Joe Pacino, Vincent Nunez, Cherylee Kushida, Noel Dahlen, Max Serrano, Don Dutton, Nell Young, Lance Lockwood, Susan Gaer, Javier Galvan, Gary Bennett, Javier Glavin, Emmanuel Rodriguez (student rep – Fall), Neil Nguyen (student rep – Spring)
Date: June, 2011

Goals	Completely met	Partially met (Please explain)	Not met/should be carried over (Please explain)	Not met/ should not be carried over (Please explain)
1. Determine computer skills needed		**Completed in 2008 but needs to be revisited for computer skills degree requirement.**		
2. Determine technology skills of students	**Completed 2009**			

3. Determine technology skills sets of students by department/discipline	Completed 2010			
4. Imbed technology skills into appropriate department curriculum		In SLOs of PA/PR but needs to be reviewed for computer skills degree requirement.		
5. Determine learning areas where students can learn appropriate technology skills		Multiple labs across campus but review concept of availability of across campus concept		
6. Enhance existing facilities to promote technology proficiency		Some facilities enhanced but due to budget constraints more needed		
7. Assess student technology skills upon identified program completion		In SLOs of PA/PR but needs to be reviewed for computer skills degree requirement.		
8. Provide student email on registration				Private student email is collected and listed on rosters.
9. Provide registration 365/24/7	Completed 2009			
10. Install 100% wireless access to Internet on campus		Partial wireless coverage; funding forthcoming for consultant and upgrade		
11. Plan portal access to college and Datatel	WebAdvisor in place			

information for students and staff				
12. Implement portal access	**WebAdvisor in place. Mobile access to sac.edu 2011**			
13. Provide current hardware, software, and databases to offices, students labs, library, and classrooms		**Some enhancement occurred but due to budget constraints more needed**		
14. Strengthen the technology training staff development program		**Multiple training classes occurred but need to develop strategies to encourage staff to attend**		
15. Continue to replace and upgrade office technology		**Some enhancement occurred but due to budget constraints more needed; District IT plan includes implementing timeline for technology equipment replacement**		
16. Enhance and ensure timely, efficient and complete technology support in all offices		**District IT plan includes centralized IT with college-specific help desk**		

17. Provide communication software that allows for collaboration such as blogs and wikis	**Blackboard enhancement of 9.1**			
18. Include technology in facilities planning by coordinating college and district efforts	**Technology considerations given in facility planning**			
19. Support expanded usability development of Datatel		**Needed updating prioritized**		
20. Provide access to information to students, staff and faculty with disabilities through the use of state-of-the-art specialty technology	**DSPS screen reader software available to labs**			
21. Develop alternative strategies for funding technology including endowments		**Some grants obtained but more needed**		
22. Mediate remaining classrooms		**Some mediation occurred but due to budget constraints more needed**		
23. Update, replace and		**Some enhancement occurred**		

standardize technology in existing classrooms every 5 years		but due to budget constraints more needed; District IT plan includes implementing timeline for technology equipment replacement		
24. Enhance and ensure timely, efficient and complete technology support in all classrooms		District IT plan includes centralized IT with college-specific help desk		
25. Fully develop instructional design team			With improved budget	
26. Continue to maintain and increase quality of distance education		Blackboard 9.1 enhancement but need to increase use for online, hybrid, and class enhancement		

Recommended goals for next year:
1. **Revisit computer skills needed**
2. **Review technology skills in department curriculum**
3. **Review concept of "Starbuck's" or "Barnes and Nobles" study area technology availability of access across campus**
4. **Update inventory comparison of technology in facilities**
5. **Upgrade wireless system across campus**
6. **Update current hardware, software, and databases to offices, students labs, library, and classrooms**

7. Develop strategies to encourage staff to attend technology training programs
8. Increase development of alternative strategies for funding technology including endowments
9. Mediate classrooms as funding allows
10. Develop instructional design team
11. Increase use of online, hybrid, and class enhancement courses
12. Develop digital asset management for library of stills, pictures, and video for staff and faculty use
13. Review library system for electronic resources management system

What outcomes and/or body of work have been generated by this committee?
This committee reviewed/discussed/decided the following: the computer degree requirements were voted in Curriculum and Instruction Council to be kept for one year with the need to be revised by an ad hoc committee of SACTAC in collaboration with SCC was developed; prioritization of wireless access; review of Turnitin software for plagiarism and grammar teaching versus SafeAssign was chosen for cost purposes with the availability of Turnitin pilot but not utilized; assistance with course management system surveys to determine faculty use and evaluation; determination that a college-wide computer software procedure would not be feasible due to the many variables to include; and dissemination of information regarding technology such as communication access, review of the closed caption document, mobile phone website, and district technology advisory group changes.
Submitted by Becky Miller

bnj/2-8-08