



SANTA ANA COLLEGE
Institutional Effectiveness and Assessment Committee
Minutes
April 10, 2013

To: Distribution

From: Bonnie Jaros and Linda Rose, Co-Chairs, Institutional Effectiveness and Assessment Committee

RSCCD Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College Mission: The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santa Ana College Vision Themes: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

Members Present: Cher Carrera, Sue Garnett, Jim Kennedy, Bonnie Jaros, Linda Rose, John Zarske

- I. **Approval of Minutes March 13, 2013**--The minutes of March 13, 2013 were approved as written.
- II. **Institutional Effectiveness Task: Master Plan Scan of Planning Documents**—The committee will work together on the Strategic Plan update at the April 24th meeting. (Please bring copy of Strategic Plan S13.)
- III. **Accreditation**
 - A. **Setting College Standards for Improvement of Student Achievement**—It is now mandatory for all community colleges to set standards for improvement in student achievement (i.e., course completion, retention, transfer, degree and certificate completion rates. At the next meeting of IE&A, the committee will review data and make recommendations to College Council. Linda will forward data from the district Research Department as well as the Chancellor's Score Card prior to the meeting. (Please review prior to the meeting.)
 - B. **Standards Committee Co-Chairs Reports--Deferred**
- IV. **Participatory Governance—No Report**
 - A. **Report from Participatory Governance Committees—RSCCD CMP Goals**
 - B. **SAC Participatory Governance Handbook**
- V. **Other—**
 - A. The Book of the Year, *The Help*, sponsored by the Teaching Learning Committee and the Nealey Library, has been supported by several activities. The next event will take place

at **Phillips Hall on April 24th from 12:00-1:30pm. Sandy Brown** has been engaged for a one-woman show, “Oh Yes She Did.” We thank Yolanda Garcia, chair of the Book of the Year workgroup, for her dedication to this initiative, and the President’s Circle and Jim Kennedy, for their generous support this event.

- B. The IE&A Committee would like to congratulate the School of Continuing Education for being selected for the following awards by the Association of Community and Continuing Education:**

Best Practice and Model Program Award—Susan Gaer and Melanie Mowrer

Noncredit Professional Development Initiative—Rob Jenkins

Student Development Program—Counseling Department.

- C. Future Agenda: Tasks for Spring 2013**

A. Review of RSCCD SP Objectives

B. Review of Planning Agenda in Midterm Report of 2011



SANTA ANA COLLEGE
Institutional Effectiveness and Assessment Committee
Agenda
April 24, 2013; 3:00-4:30pm; A-105

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I. Approval of Minutes April 10, 2013

II. Institutional Effectiveness Tasks:

A. Master Plan Scan of Planning Documents –Strategic Plan

B. Setting College Standards for Student Achievement

III. Master Calendar of Planning Activities

IV. Other

V. Future Agenda: Tasks for Spring 2013

- A. SAC Goals Template with Objectives**
- B. Review of Planning Agenda in Midterm Report of 2011**
- C. SAC Participatory Governance Handbook**



Strategic Plan Spring
2012.docx

Members:

Cher Carrera, Ed.D.
Michael T. Collins, Ed.D.
Sue Garnett (alternate SCE)
Raymond Hicks
Bonita Jaros, Ph.D.
James Kennedy
Sara Lundquist, Ph.D.
Nga Pham
Denise Phillips
Linda Rose, Ed.D.
John Zarske

cc: Erlinda J. Martinez, Ed.D.
Raúl Rodríguez, Ph.D.
John Didion
Jeff McMillan, Ph.D.
Kennethia Vega
Marta Barker
Karen Scott
Geni Lusk

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