



April 6, 2014

Good afternoon all,

We are making great progress on our current projects and wanted to give you a quick update about where we are.

Lot 11 expansion - We are unfortunately finding a lot of water lines that are delaying the project while we try and find out what they feed and where we can shut them off. We will continue to try and find the answers and press forward with the project in the areas that are currently available to do work.

Planetarium - The building has been prepared for construction and the surrounding flat work/concrete will be removed next week in order to put in the revised landscape and additional features that will make up the finished product. As a part of that demolition there will be a significant amount of noise around the building next week from Monday April 12<sup>th</sup> until April 17<sup>th</sup>, 2014. Please excuse the noise. The contractor is going to do what he can to minimize the impact and get it done as quickly as possible.

Russell hall railings - The contractor has completed the work on the building and the fencing will be removed by the weekend. There is a little additional painting and adjusting left to do but the project is expected to be completed tomorrow.

Dunlap hall - the contractor was on site yesterday and provided a plan for the fencing and the area surrounding the building. After a discussion there were some suggested changes and the contractor is going to return with a revised schedule and plan in the next week.

Fire Alarm testing - Campus Safety will be running a campus wide test of our fire alarm and our audible emergency warning system on Thursday, April 10<sup>th</sup>, 2014 starting at approximately 10 AM. The drill will last approximately 1 hour. The test may include audible alarms, activation of strobe lights and audible pre-recorded scripts/evacuation orders. If you are on campus you will be given an audible advance notice when the test is about to begin and an advisement when the test has been completed. During the test you will not have to evacuate your building. In the event of a real emergency during the test the drill will be immediately terminated. If you become aware of an emergency during the test, please call Campus Safety at X333 or call 911. We apologize for any inconvenience this may cause. Please contact Campus Safety if you have any questions.

If you have any additional questions or concerns please feel free to contact me.

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