



Santa Ana College

Facilities Meeting

March 15, 2016





SAC Facilities Committee
March 15, 2016
1:30p.m. – 3:00p.m.
SAC Foundation Board Room, S-215

***THE FACILITIES COMMITTEE** is the participatory governance committee responsible for identifying and prioritizing capital projects including scheduled maintenance projects. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.*

Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)

Agenda

1. Welcome and Introductions
 2. Public Comments
 3. Approval of Minutes – February 16, 2016 ACTION
 4. Project Updates- Carri Matsumoto/ Darryl Taylor/ Matt Schoeneman INFORMATION
 - Science Center Project
 - Bond Projects Update
 - SAC Active Project Update
 - Scheduled Maintenance Projects
 5. Standing Reports (5mins.) INFORMATION
 - HEPSS Task Force
 - Facilities Report – Mark Wheeler
 - Environmental Task Force
 6. Old Business ACTION
 - 15/16 Committee Goals
 7. New Business
 8. Accreditation
 9. Other
- Next Meeting - Tuesday, April 19, 2016

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.



**SAC FACILITIES MEETING
MINUTES – FEBRUARY 16, 2016
1:30P.M. – 3:00P.M.**

DRAFT FOR APPROVAL

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair(a)	Rhonda Langston	Dietrich Kanzler(a)	Susan Sherod(a)	Sarah Salas(a)	Mike Turrentine(a)
Bart Hoffman(a)	Christine Leon	Brian Kehlenbach, Co-chair	Valinda Tivenan(a)		Maria Taylor(a)
Nilo Lipiz	Mark Wheeler(a)	George Moore	John Zarske	District Liaison	
Eve Kikawa				Carri Matsumoto	
				Darryl Taylor	
Guests				Campus Safety & Security	
Darlene Zepeda-Field	Allison Coburn			Mike Colver	
Matt Schoeneman	Heller Sanchez			ASG Representative	
Satoshi Teshima (HGA)	James Matson (HGA)			Stacy Palencia(a)	
1. WELCOME AND INTRODUCTIONS					
		Self-Introductions were made.		Meeting called to order – 1:34p.m. Adjourned at 3:07p.m.	
2. PUBLIC COMMENTS					
		There were no public comments.			
3. MINUTES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		The October 20, 2015 meeting minutes were presented for approval.		ACTION Motion was moved by E. Kikawa to approve the October 20, 2015 Facilities committee minutes as presented. 2 nd – Lt. Mike Colver The motion carried unanimously.	
4. PROJECT UPDATES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		The membership was provided with an overview of the Measure Q projects as well as Active Projects (see attached). Additional comments as noted: Dunlap Hall <ul style="list-style-type: none">The building was completed January.Members were advised that five classes were moved of Dunlap Hall the first week of school due to a water leak.As of today all classes are all back in Dunlap Hall.			

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> Working on closeout for Measure E and Measure Q. <p>Chavez Hall Renovation</p> <ul style="list-style-type: none"> Draft report from the test pilot has been received. The team is currently reviewing it. This is a geological issue. Considering expanding the test pilot across the building. High water levels occurring under the building. Looking at all options to remediate the moisture and humidity in the building. Develop a scope of work and determine how to execute the plan. <p>Temporary Village Phase 2</p> <ul style="list-style-type: none"> Contractor has been hired. The timeline is tight – 90 days to prepare for the new occupants. <p>There was an inquiry if there would be any planned powered outages. It was noted that the majority of the work is interior. Should there be planned power outages, Ms. Matsumoto will confirm with the contractor to notify Security.</p> <p>Central Plant and Infrastructure Project</p> <ul style="list-style-type: none"> The project is currently running behind schedule relative to Phase 1 and Phase 2. Working on the fencing plan for Phase 3. <p>Matt Schoeneman, Linik Project Manager outlined the coordinates of the construction that is currently active on campus related to the phasing of the project.</p> <ul style="list-style-type: none"> Members were advised that a temporary walkway will be installed on the east side of Phillips Hall to be able to maintain access to the two doorways as well as access to the north door of the Don. There was delay in coordinating a fiber line with SAUSD however that has been resolved and the team is moving forward. There was an issue with the procurement with the hydronic piping that has led to a delay on the project. That issue has been alleviated. Team is confident the once they get mid-way through Phase 3, the manpower will be increased and they will be able to make up for the delay. Efforts will be made to stay outside of the courtyard area until after the Open House on March 12. The fencing will be segmented to coincide as the work is being done. The goal will be to give the campus back the new walkways as they are completed so to maximize accessibility as the landscaping work continues forward. The Infinite Spirit sculpture will be installed once the majority of the Central Plant work is completed. <p>Matt Schoeneman was acknowledge by the membership for his excellent communication and inclusion of the campus team on the projects. Additionally, Ms. Matsumoto noted her appreciation to the campus community for their flexibility and patience in working with the challenges presented by the campus construction.</p>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Johnson Center Demolition Project Once the building is demoed, the space will become the construction lay down area for the Central Plant.</p> <p>Parking Lot at 17th St./Bristol St. Project</p> <ul style="list-style-type: none"> • It was noted that the project will have to go through city plan check due to some storm water management for the site as well some ADA access concerns off of Louise Street. • The district is in the middle of finalizing the design to submit to the city. • A delay in the project is anticipated. <p>Members were provided with a planning overview and cost estimate of the 2015/16 Scheduled Maintenance Projects. Members were reminded that the projects are 100% state funded with a two-year window timeline for spending.</p> <ul style="list-style-type: none"> • It was confirmed that the door replacement project in the 2015/16 Scheduled Maintenance listing are for automatic doors. • The plumbing fixture project in Hammond Hall is being carefully re-scoped. While the initial intent was to upgrade for water efficiency purposes, it has been discovered that some of the replacements could trigger DSA compliance issues. This is requiring the team to evaluate the project. 	
Science Center Project	<p>Satoshi Teshima and James Matson from HGA Architects provided the committee with a brief presentation on the Science Center Project (attached).</p> <ul style="list-style-type: none"> • 65,000 gross square footage • Includes labs and classrooms for all sciences. • Includes dean suites for the department. • The site is south of the library and will entail the demo of the J building. • The team has completed the programming phase, schematic design phase and are in the middle of the design development phase. • The user groups have provided excellent input to the team. • Project extends south of the Amphitheatre and will take up some of the parking lot to accommodate the Science Center and Health Sciences buildings. • Until the Health Science building comes up a parking lot will be introduced that will house handicapped accessible and staff parking. <ul style="list-style-type: none"> ◦ This will be in an effort to minimize parking impact reduce traffic flow. The overall net loss in parking spots will be between 42-43 spaces. • Some of the classrooms especially the larger lecture halls in Russell Hall will still be in use until the Health Sciences building is completed. • There will be a new drop off area east of the project site that will replace the current drop off area south of the library. • A conceptual landscape was provided and members were reminded that the design is still in flux. Items noted: <ul style="list-style-type: none"> ◦ Drought tolerant plants. ◦ Low irrigation landscaping. ◦ External learning areas. ◦ Part of the building will be a greenhouse. 	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> ▪ This will most likely be an independent structure with an outdoor component. • 1st level floor houses Geology/Physical Science and Geology/Earth Science Labs, Engineering, Welding, Division offices and 2 large classrooms. <ul style="list-style-type: none"> ○ Engineering and Automotive are adjacent to each other to accommodate the synergy between the two areas. • 2nd level floor - Biology level <ul style="list-style-type: none"> ○ 6 labs, faculty offices, general classroom and collaborative areas for students • 3rd level floor – Chemistry level <ul style="list-style-type: none"> ○ 6 labs, faculty offices, general classroom and collaborative areas for students • The members were shown three different types of collaborative learning spaces that will be incorporated into the building. <p>The building will be 270' in length, 3 stories and very visible. It will be the second tallest building next to Dunlap.</p> <p>Currently the team is working on ways to reduce the heat gain on the building. Considerations include three extreme conditions at specific times in the day, the size of the building, green house shading and future impact on the Health Sciences building. The team is exploring ways to incorporate science themed concepts into shading devices for the building.</p> <p>An overview of the campus vernacular was provided that would incorporate the campus pride, consistent landscape with the central mall design. Members were also provided a color palette for the building. It was noted that the building will be a steel structure which will be different from the other buildings on campus.</p> <p>Schedule for the project is as follows:</p> <ul style="list-style-type: none"> • Working drawing phase. • DSA plan review and approval. • Target Construction December 2017. • Target move in - Summer 2019 <p>The following was noted:</p> <ul style="list-style-type: none"> ○ Math will not be housed in this building. ○ There have been discussions about reorienting the Library placement. ○ This building will not have solar panel/energy. The team is focusing on thermal massing and controlling the heat gain as well as other sustainability options. <p>The HGA team expressed their appreciation for the support of the faculty and staff throughout the programming stage.</p>	
5. Standing Reports	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>A committee report was provided by chair, Don Mahany (see attached). In addition to the report, the following was reported:</p> <ul style="list-style-type: none"> • It was clarified that a knife 2.5" or longer is considered illegal in the state of California. • A survey of the "old" stryker chairs will be conducted to determine replacement needs. 	

Standing Reports (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> • Lt. Colver introduced the new sergeant, Scott Baker to the committee. <ul style="list-style-type: none"> ◦ Sgt. Baker recently retired after 30 years with OCSd. He has special event training. His career includes a school resource officer. He is part of the SMART team that deals with all threats in the K-12 systems. He brings a wealth of experience to SAC. ◦ He will be supervising the evening crew as well as be responsible for the west side of the district for now until a sergeant is hired for CEC. • Security will communicate directly with the Administrative Staff as well as the division office staff and explain how to use the document for Bomb Threats. <ul style="list-style-type: none"> ◦ The importance of being prepared by thinking through a bomb threat situation was noted. • Lt. Colver encouraged the ASG to view the Emergency Preparedness Video on the district website as well as the Run, Hide, Fight video. He also ask reminded the ASG of the U Lock Exchange program. 	
Facilities Report	<p>The SAC Facilities Report was presented to the committee for review by Heller Sanchez (see attached). In addition to the report, members were advised of the newly installed Hydration systems.</p> <ul style="list-style-type: none"> • The hydration systems provide users with cold filtered water. Users provide their own water receptacles. • This is test pilot to determine how the hydration systems perform from a maintenance standpoint and what is the preventative maintenance on the systems. • The units have been installed in W-107, D-102, 1st floor of Russell Hall and 1st floor of the S building. <p>Dr. Collins acknowledged the Maintenance and Facilities team for their outstanding job in engaging with students and making them feel welcomed as they stepped onto the campus at the beginning of the spring semester. Specifically, students were greeted and provided a map of the campus at every entrance by one of M&O team.</p>	
Environmental Task Force	No report	
6. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Key Update – doors ability to lock from the inside.</p> <p>Lt. Colver previewed a device that would allow the classroom door to remain locked from the outside in case of an emergency. This specific device would allow late students enter with minimal disruption as well as secure the room in case of an emergency.</p> <ul style="list-style-type: none"> • The district is currently exploring lots of options to address this concern. • Important to consider the need for different devices that can meet the needs of different buildings and/or ancillary campus sites. <ul style="list-style-type: none"> ◦ CEC PT faculty do not have keys to classrooms, hence classrooms are left unlocked. • The importance of faculty input on the device was noted. Efforts will be made to present the device at a Faculty Senate meeting. • There was a discussion to pilot the device in an effort to evaluate its' effectiveness prior to its implementation. • This item will be discussed at the upcoming HEPSS meeting and efforts will be made to get a pilot program established. 	

7. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	15/16 Committee Goals Members were asked to review the 14/15 End of Year report in an effort to discuss the any changes to the established goals.	FOLLOW UP 15/16 Committee Goals will be discussed at the March 15, 2016 meeting.
8. Accreditation	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Members were advised that in an effort to prepare for the next Accreditation cycle, Accreditation will be a standing item. Dr. Jaros will be invited to a committee meeting to discuss the committee's role in integrated planning and facilities in terms of the committee's work. How information is disseminated in accordance with SAC Facilities Master Plan and construction projects and projects on campus.	
9. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	A concern was shared regarding the crosswalk between H and Security. The crosswalk area is not well lit. It was noted that there have been discussions of installing some exterior lighting on the R building to remedy the issue in that front area. Lt. Colver noted that he is working on the installation of speed humps in areas of Lot 1 and by the stop sign next to the Security office.	

SUBMITTED BY Geni Lusk 3/3/2016



**SANTA ANA COLLEGE
FACILITIES COMMITTEE MEETING
MARCH 15, 2016**





ACTIVE PROJECTS

Santa Ana College

- ▶ Chavez Hall Renovation
- ▶ Temporary Village Phase 2
- ▶ Bristol Street Sidewalk Improvement

Santa Ana College

- ▶ Perimeter Site Improvements
- ▶ Building G Renovation
- ▶ Artesia Street Improvements
- ▶ Property Acquisition of 17th/Bristol St. Lot
- ▶ Central Plant (Design)
- ▶ Dunlap Hall Renovation (Design)
- ▶ Temporary Village
- ▶ Parking Lot 11 & Site Improvements
- ▶ Tessmann Planetarium & Restroom Addition
- ▶ Dunlap Hall Renovation



PROJECT UPDATE SANTA ANA COLLEGE CHAVEZ HALL RENOVATION

Project Summary:

- ▶ Repairs to the roof, exterior walls, windows, parapet and restoration of interior and exterior finishes.

Current Status:

- ▶ Geotechnical investigation underway.
- ▶ Test pilot project has been completed.
- ▶ District review of pilot study ongoing.
- ▶ Multi-phased project still under review.

Budget:

- ▶ \$400,000 (under review).





PROJECT UPDATE SANTA ANA COLLEGE TEMPORARY VILLAGE PHASE 2

Project Summary:

- ▶ Relocation of current Johnson occupants and programs into the Temporary Village which includes an interior reconfiguration within the portables.

Current Status:

- ▶ Current activities: installation of floor boxes and CCTV ceiling outlets, conduit work for security and audio-visual, and coordination of furnishing drawings with electrical outlets.
- ▶ Upcoming activities: flooring installation, delivery and installation of modular furniture.
- ▶ Target move into Temporary Village by Johnson occupants – May 2016.

Budget:

- ▶ \$3 million





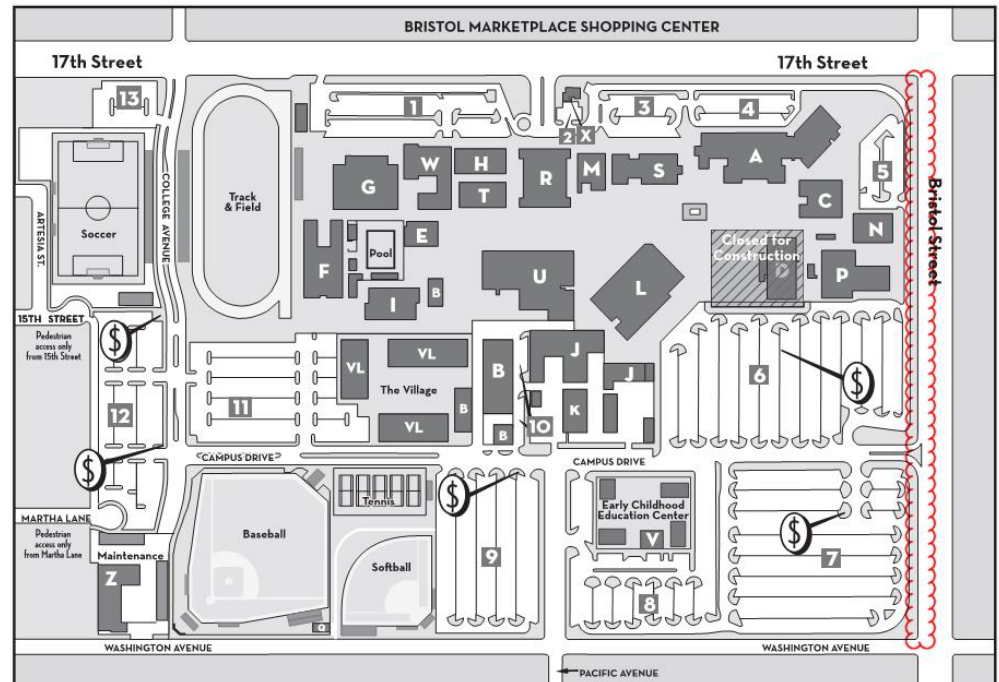
PROJECT UPDATE SANTA ANA COLLEGE BRISTOL STREET SIDEWALK IMPROVEMENT

Project Summary:

- ▶ New project to complete work that was originally part of previous Site Perimeter Improvement project.
- ▶ Removal and replacement of sidewalk on Bristol Street between 17th & Washington Streets.

Current Status:

- ▶ Final drawings being prepared by Engineering Consultant.
- ▶ City plan check submittal anticipated March 7, 2016.



Budget:

- ▶ \$600,000



PROJECTS

- ▶ Dunlap Hall Renovation - Completed
- ▶ Central Plant & Infrastructure
- ▶ Johnson Student Center
- ▶ Johnson Demolition
- ▶ Science Center & Building J Demolition
- ▶ 17th & Bristol Street Parking Lot



PROJECT UPDATE SANTA ANA COLLEGE CENTRAL PLANT AND INFRASTRUCTURE

Project Summary:

- ▶ Construction of a new central plant building to reduce electrical leads during peak demand periods.
- ▶ The project includes the replacement of all underground utilities (domestic water, sewer, fire water, storm drain, gas, electric and data).
- ▶ The new central plant has a chilled water loop which connects to the HVAC equipment in 7 buildings to provide cooling.
- ▶ The new central plant includes a new Energy Management System (EMS).
- ▶ The central plant building will be designed to meet LEED Silver certification.

Budget:

- ▶ \$68.17 million



Current Status:

- ▶ Current activities: continued installation of temporary fencing, demolition and export, excavation and installation of power and signal conduits, and excavation trenching for chilled water and gas in phase 1.
- ▶ Upcoming activities: excavation trenching for water and firewater, excavation trenching for chilled water and gas in phase 2, and excavation and placement of Southern California Edison vaults at the electrical building.
- ▶ Project Close-Out 2018



PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER

Project Summary:

- ▶ Construction of a 59,638 square foot new Johnson Student Center.

Current Status:

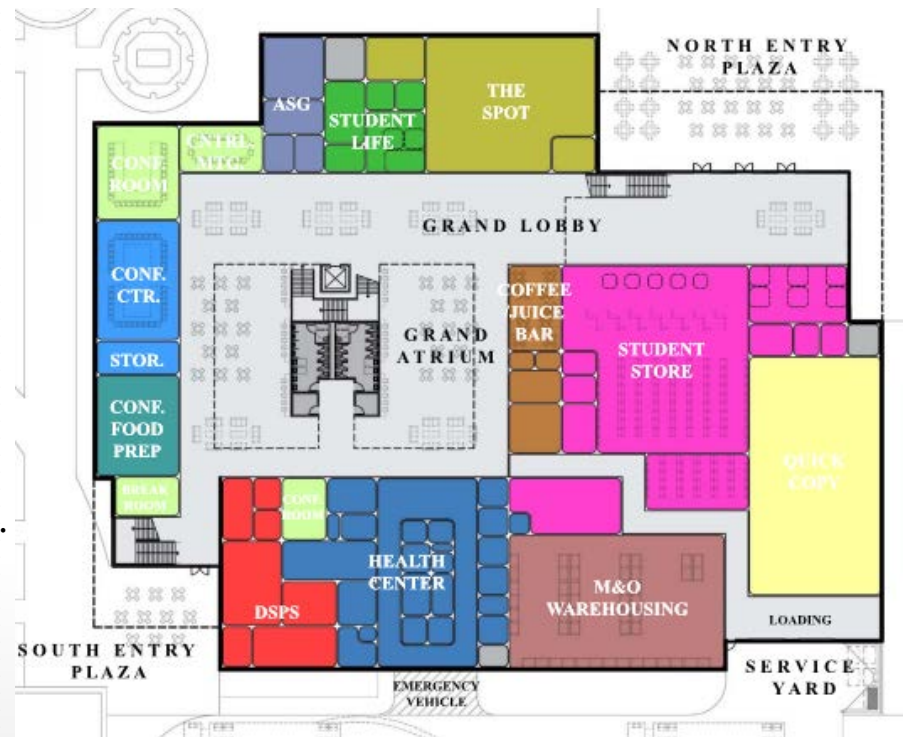
- ▶ Program document is finalized and has been approved by Campus and District.
- ▶ Preliminary schematic design phase has begun with Executive Group meetings and User Group meetings.
- ▶ DSA approval anticipated to be late January 2018.
- ▶ Target new construction start May 2018.

Budget:

- ▶ \$40.7 million target

\$35.07 funded by Measure Q

Note: Budget is currently deficient by \$5.64





PROJECT UPDATE SANTA ANA COLLEGE JOHNSON DEMOLITION

Project Summary:

- ▶ Demolition of existing Johnson Student Center.

Current Status:

- ▶ Construction Document package is under review by District.
- ▶ Target relocation into interim housing- spring 2016.
- ▶ Decommission building in spring/summer 2016.
- ▶ Target out-to-bid April 2016.
- ▶ Target demolition start in summer 2016 – winter 2016.

Budget:

- ▶ \$1.8 million





PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER

Project Summary:

- ▶ Construction of a new 65,428 square foot science center housing modern laboratories, classrooms, lecture classrooms, and faculty offices.
- ▶ Demolition of J Buildings.



Current Status:

- ▶ Design Development package is due March 2016.
- ▶ Ongoing Executive Group meetings.
- ▶ DSA approval target – September 2017.
- ▶ Target construction start – December 2017.



Budget:

- ▶ \$73.38 million





PROJECT UPDATE SANTA ANA COLLEGE PARKING LOT AT 17TH/BRISTOL ST.

Project Summary:

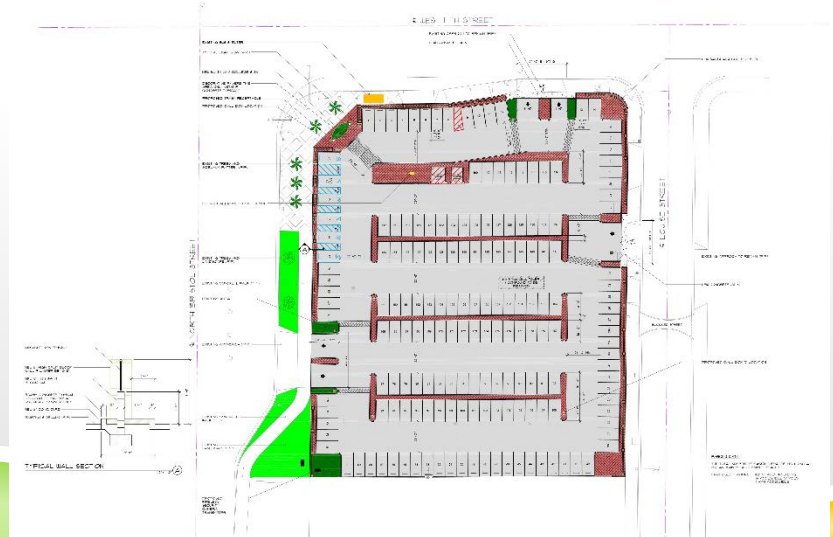
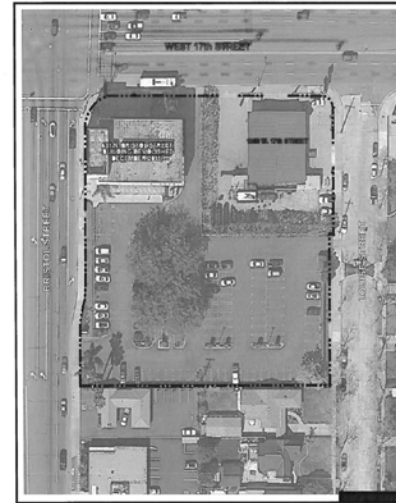
- ▶ New surface parking lot.

Current Status:

- ▶ In construction document design phase.
- ▶ Parking lot to be utilized for contractor worker parking for Central Plant on an interim basis.
- ▶ Target DSA submittal has been delayed due to additional meetings required with the City.
- ▶ Target construction schedule is being re-evaluated.

Budget:

- ▶ \$2.5 million
- ▶ Acquisition of property was paid by Measure E funds.





2014-2015 SCHEDULED MAINTENANCE COMPLETED PROJECTS

Santa Ana College

State Allocation 2015 \$1,837,332

- ▶ Chavez Hall Roof Repairs
- ▶ Chavez Hall Window Repairs
- ▶ Building L Roof Repairs
- ▶ Building E, L, T & R Exterior Painting
- ▶ Dunlap Hall Roof Replacement



2015-2016 SCHEDULED MAINTENANCE NEW PROJECTS

Santa Ana College – In Planning

State Allocation 2016 \$1,837,665

- ▶ Roof Replacement (W)
- ▶ Roof Replacement (G & S)
- ▶ Roof Replacement (E, K & T)
- ▶ Water Conservation
- ▶ Door Replacement (C, H, L, R, S and OCSRTA)
- ▶ Flooring Repair (Gym)
- ▶ Painting (C, P, S)
- ▶ Waste Oil Tank Removal & Replacement (K)



2015-2016 SCHEDULED MAINTENANCE PROJECTS SANTA ANA COLLEGE

PROJECT	STATUS	ESTIMATED BUDGET
Roof Replacement (W)	Bid documents were released February 25, 2016. Mandatory job walk scheduled for March 10, 2016.	\$317,790
Roof Replacement (G, S)	Bid documents were released February 25, 2016. Mandatory job walk scheduled for March 10, 2016.	\$568,200
Roof Replacement (E, K, T)	Project in planning for Fall 2016.	\$490,900
Water Conservation	Site survey of existing conditions has been completed. Bid documents to be developed.	\$80,000
Door Replacement (C, H, L, R, S, OCSRTA	In planning. Upcoming survey assessment for replacement. DSA submittal required. RFP to be released for architectural services.	\$100,530
Flooring Repair (G)	Site survey of existing conditions has been completed. Additional investigation to determine cause of damage has been completed. Scope for remediation and monitoring is being developed.	\$100,005
Painting (C, P, S)	Bid documents are being developed. Project in planning for Fall 2016.	\$117,700
Waste Oil Tank Replacement	Ongoing coordination with environmental consultants to determine agency approvals and permits required.	\$62,500
TOTAL		\$1,837,775



OTHER CURRENT PROJECTS SANTA ANA COLLEGE

Door Hardware Upgrade

Project Summary:

- ▶ To retrofit door hardware across the campus.
- ▶ This work will be phased over the next several years.

Current Status:

- ▶ Work is ongoing.

Budget:

- ▶ \$85,857

Orange County Sheriff's Regional Training Academy

Project Summary:

- ▶ New block wall to screen training area from the public right-of-way.
- ▶ Temporary screening as an interim measure.

Current Status:

- ▶ Project is in design.
- ▶ Anticipated DSA approval March 2016.
- ▶ Anticipated release of bid documents mid-March 2016.
- ▶ Anticipated construction May 2016.

Budget:

- ▶ \$420,000



YEAR THREE PROP 39 PROJECTS SANTA ANA COLLEGE

Project Summary:

- ▶ LED lighting conversion at the Orange County Sheriff's Regional Training Academy and Digital Media Center (Interior and Exterior).

Current Status:

- ▶ Installation of LED lighting at Digital Media Center (interior and exterior) has been completed.
- ▶ Installation at Orange County Sheriff's Regional Training Academy has been completed.
- ▶ Prop 39 close-out documents ongoing.
- ▶ Anticipated Notice of Completion March 28, 2016.

Budget:

- ▶ \$341,701

Project Summary:

- ▶ An additional Year Three project has been identified.
- ▶ LED Lighting conversion at Building I and Z at Santa Ana College

Current Status:

- ▶ A mandatory job walk was held on February 1, 2016.
- ▶ Anticipated approval of contractor March 28, 2016.
- ▶ Anticipated construction to commence March 2016 – June 2016.

Budget:

- ▶ \$ 100,000



YEAR FOUR PROP 39 PROJECTS SANTA ANA COLLEGE

Project Summary:

- ▶ Energy Management Systems (EMS) upgrade at Santa Ana College (15 buildings), Digital Media Center and Orange County Sheriff's Regional Training Academy.

Current Status:

- ▶ Currently assessing feasibility and potential scope of work.

Budget:

- ▶ Pending



QUESTIONS

Central Utility Plant and Infrastructure Project

RSCCD Project Manager: Dave Gonzales

Architect: Westberg + White Architects

Construction Manager: Linik Corp.

Contractor: McCarthy Building Companies

Contract Start: 10/12/15

Contract Completion: 04/13/18

Scope: Construction of a new central plant building, a new electrical building, utility replacement, and mechanical upgrades to 7 buildings connecting them to the new central plant building. Site improvements include an underground chilled water piping loop, new gas, electrical, domestic water lines, sewer, drainage and fire water systems. New landscaping and hardscape will be replaced following the infrastructure improvements.

Recent Construction Activities:

- Install temp. fencing, clear, grub landscaping, demo and export (Phase 3A.3)
- Install domestic water piping (Phase 1 and 2)
- Concrete encase conduits (Phase 1)
- Install power and signal conduits at Central Plant
- Welding Area Concrete Restoration

Current Activities:

- Install temp. fencing, clear, grub landscaping, demo and export (Phase 3A.4)
- Excavate/install power and signal conduits along Campus Drive (Phase 2)
- Excavate trench for chilled water and gas (Phase 1)
- Layout, excavate and install underground utilities at Central Plant

Upcoming Activities:

- Excavate trench for water and firewater (Phase 3A)
- Excavate trench for chilled water and gas along Campus Drive (Phase 2)
- Excavate and place SCE vaults at Electrical Building



Excavate/install power and signal conduits along Campus Drive (Phase 2)



Welding Area Concrete Restoration

Facilities Committee
 HEPSS Committee Report from March 3, 2016
 March 15, 2016
 S-215

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

MEMBERSHIP

Rebecca Barnard	Renee Miller	Michael Collins	Gary Dominguez
Michael Colver	Andy Gonis	Nilo Lipiz	Donald Mahany, Chair
Don Maus	Alistair Winter	Mark Wheeler	Norma Castillo

Bold font indicates members in attendance
Meeting called to order – 1:00p.m.

OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Safe Trek	This mobile phone app presented by Alistair to the committee may change vendors. Information is being gathered to assist in making a decision concerning the vendor of this app and if another company might do a better job. More information to follow.	Alistair
Office Security	Office safety to walk-ins (“tell Mr Bates I will be late”)	Mahany / Colver
Knives on campus	Folding pocket knives with a clip, no problem if the owner is acting responsibly	Colver
NEW BUSINESS		
1. Fire / Evacuation Drill	Fire Evacuation Drill was held on February 25 th , all went well with the exception of a bad speaker in lot #1	Colver
2. Knives on campus	Some instructors would rather not have knives in their classrooms. Dr Collins will take this issue to President’s Council for further discussion. No recommendation from HEPSS	Mahany / Colver/ Collins
3. Office Security	Office safety to walk-ins (“tell Mr Bates I will be late”). Campus Security will be visiting all of the secretaries on campus to go over the new Bomb Threat checklist and explain the procedure to calling security for help.	Colver and Campus Security
4. Cross Walk between R building and Security	I was asked by Debbi Martin to bring up dialog concerning people stepping off the sidewalk to cross the parking lot street to the R-building / Planetarium	Mahany/ Colver/Wheeler

	side of the sidewalk (Incident not discussed tabled to next meeting	
5. Additional Floor Wardens	The A Building is too big to sweep with one person. Hillary Barker is the new Floor Warden to work with Norma Castillo and Kris Ross in checking the A-building. Hillary will be given a vest, whistle and radio	Castillo/ Mahany
STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
SAC – Mike Colver	Campus Safety report presented by Colver	Colver
Risk Management – Don Maus	No report given	Maus
Round Table	Rebecca Barnard brought up an active shooter program she attended and made the comment that 6 people at the meeting had been involved in an active shooter event on their college campus.	
Next meeting; May 5, 2016	April meeting will be cancelled due to a school holiday	

COMMITTEE – FACILITIES

DATE: May 17, 2015

CO-CHAIRS – Michael Collins, Elliott Jones

MEMBERSHIP

Michael Collins	Elliott Jones	Nilo Lipiz	Mike Ediss	John Zarske
Bart Hoffman	Mike Colver	Maria Taylor	Eve Kikawa	Sherry DeRosa
Rhonda Langston	Susan Sherod	Christine Leon	Omar Torres	George Moore
Sarah Salas	Dietrich Kanzler	Maria Aguilar Beltran	Valinda Tivenan	Minhchau Chau
				Mark Wheeler

Goals	Completely met	Partially met (Please explain)	Not met/ should be carried over (Please explain)	Not met/ should not be carried over (Please explain)
1. Align SAC Facilities Improvements with the RSCCD Sustainability Initiative. Maximum effort will be made to ensure that all improvements be created and managed sustainably for reduction of fossil fuel consumption, and thus the reduction of the campus carbon footprint. “Green” efforts will be considered as a means of reducing utility costs and improving the campus and community environment.	67% agreed	33% agreed	This has to be ongoing due to the nature of the initiative.	
2. Receive and disseminate reports on maintenance, repair, renovations, and upgrades to existing buildings, infrastructure, and equipment, as well as progress on new construction as new buildings are approved, designed, and started. Provide feedback as appropriate.	67% agreed	22% agreed	11% agreed This has to be ongoing as we continually do these things.	
3. Monitor efforts to maintain and improve campus appearance.	78% agreed	22% agreed	This has to be ongoing as we continually do this.	
4. Continue to review and implement the SAC Facilities Master Plan at ancillary sites.	67% agreed		33% agreed This has to be ongoing as a Master Plan is always a work in progress.	

Goals	Completely met	Partially met (Please explain)	Not met/ should be carried over (Please explain)	Not met/ should not be carried over (Please explain)
5. Monitor efforts and support the Environmental task force and the HEPSS (Health, Emergency Preparedness, Safety and Security) task force.	78% agreed	22% agreed	This is ongoing every year.	
6. Monitor the campus grounds and facilities for ADA compliance and review the ADA Transition Plan. Recommend that modifications be made in a timely manner to correct known deficiencies.	67% agreed	22% agreed	11% agreed	
7. Provide a conduit for communication for faculty, staff and students to bring forward facility related issues to administrative attention, as well as provide regular updates to College Council.	78% agreed	22% agreed		

Recommended goals 2015/2016:

- This isn't a goal, but I would like to have a discussion on the topic: Do our new facilities really meet the needs of students when they are constricted by replacement square footage, etc.?
- Additional Sustainable projects.
Recycling program/center.
More efficient vehicles for the schools fleet.
Small solar project to test the viability of solar for the school.
Gray water system for recycling re-usable water.
Renderings should be readily available to the committee.
Memorial garden/Veteran square.
Ensure the central plant/mall redesign are implemented.
Ramp installed between W and H going to Lot 1.
- Continue the focus on environmental and sustainability issues.
Increase communication to the community at large about project progress, upcoming, etc.
- We should keep our same goals
- Continue with the current goals.
- Continue the good work being done by all parties involved.

What outcomes and/or body of work have been generated by this committee?

- Beautification of the Planetarium. Lot 11 expansion. Electric car charging station. Roof issues. Having a forum for students to address needs that they have.
- This committee has provided a broad spectrum of involvement from our college community. Likewise, dialogue is both encouraged and valued. This has allowed for a sense of true shared governance.
- Facilities Master Plan update
Electric Car charging station guidelines/protocols
Sustainability plan review and comments
greater awareness of facilities activities and construction plans and activities
good communication with classified
- Many recommendations have been made. Communication from administration to faculty, staff and students has seen improvement. We have a student from an ASG sustainability committee attending meetings. Some recommendations were regarding increasing sustainable measures, including water conservation, water reclamation, ADA compliance, and overall campus appearance, cleanliness and safety. This committee has no authority to generate tangible "work", but instead crafts recommendations.
- More attention should be place to renovate and repair many deferred maintenance projects at CEC



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Governance Committees Presentation
Accreditation and Participatory Governance
Bonita Nahoum Jaros, Ph.D., Accreditation Liaison Officer

- I. Update on the New Standards (http://www.accjc.org/wp-content/uploads/2014/07/Accreditation_Standards_Adopted_June_2014.pdf)
- II. Accreditation-Governance Alignment Chart
- III. Upcoming Reports: Annual Report (March 31, 2016); Midterm Report (October 15, 2017) —Spring 16 Update on Actionable Improvement Plans
- IV. Example of How to Embed Accreditation into Governance Agendas

Example of How to Embed Accreditation into Governance Committee and Sub-Committee Agenda: Take one at a time.

Topic: Midterm Report

- What elements of the recommendations pertain to College Council; Planning and Budget; Student Success and Equity; Facilities; SACTAC; C&I; TLC?
- Which standards do these apply to? (Please use former Standards for Midterm Report) http://www.accjc.org/wp-content/uploads/2012/11/Accreditation-Standards_Edited-Nov-2012.pdf
- What did we say in the Follow-Up Report related to this recommendation? http://www.sac.edu/Accreditation/Documents/Follow%20Up%20Report%20Documents%202015/SAC_Accreditation_Follow-Up_Report_Final_10-12-15.pdf
- How are we meeting those recommendations?
- What work do we still need to do?
- What is our timeline?
- What documents do we have in support?

COLLEGE RECOMMENDATION 1

In order to meet the Standards, the team recommends that the College institutionalize a process with identified responsibility that ensures the integration, assessment, analysis and use of assessment results, and documented dialogue of learning outcomes. Learning outcomes include course learning outcomes, program learning outcomes, student services outcomes, administrative unit outcomes, and institutional learning outcomes. (Standards I.B.1, I.B.2, I.B.3, I.B.5, I.B.6, I.B.7, II.A.1.c, II.A.2.a, II.A.2.e, II.A.2.f, II.A.6, II.A.6.c, II.B.4, II.C.2, III.C.2, III.D.4, IV.A.5, IV.B.2.b, IV.B.3.g)

COLLEGE RECOMMENDATION 2

In order to meet the Standards, the team recommends that the College establish, implement, and document a regular cycle of evaluation to include effectiveness of planning processes, training, decision-making, communication, resource allocation, and governance practices. (Standards I.B.3, I.B.6, I.B.7, II.A.6.c, III.C.2, III.D.4, IV.A.5, IV.B.3.g)

COLLEGE RECOMMENDATION 3

In order to meet the Standards, the team recommends that the College make public all student learning outcomes for programs, certificates, and degrees, and ensure and document the regular cycle of assessment of all courses and programs in support of continuous quality improvement. (Standards II.A.1.c, II.A.2.a, II.A.2.e, II.A.2.f, II.A.6)

Citations reference the former standards.

Actionable Improvement Plans from the *Self Evaluation Report of Educational Quality and Institutional Effectiveness*—October 2014



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