May 11, 2015

Topics discussed:

CurricUNET and TracDat configuration and compatibility:

- The Course Outlines of Record exist in CurriCUNET. SLOs must be migrated from TracDat to a special place on CurriCUNET so that changes in SLOs do not trigger a full "revision response."
- CurricUNET Meta webinar has been scheduled for Monday, June 1, 2015 between 2:30 and 3:30pm.

ACCJC Recommendation 3:
In order to meet the Standards, the team recommends that the College make public all student learning outcomes for programs, certificates, and degrees, and ensure and document the regular cycle of assessment of all courses and programs in support of continuous quality improvement (Standards II.A.1.c, II.A.2.a, II.A.2.e, II.A.2.f, II.A.6)

- To address this recommendation a comprehensive documentation such as: minutes from meetings, timelines, training materials, list of the department participating in the pilot and other will have to be compiled systematically and made available via the College's web site and other means as necessary.
- Timeline of all scheduled events necessary for TracDat implementation will have to be developed.
- Processes for Trac Dat and CurriCUNET need to be evaluated to ensure that both repositories are updated and aligned

Timelines:

- Report addressing ACCJC recommendations:
  - Report addressing this recommendation is due in October 2015
  - Most of the documents must be ready by June 30th.
  - Board approval of the report will take place September 28, 2015

- TracDat roll out:
  - Fall 2015: TracDat pilot to start for SLOs/PLOs
  - All divisions and programs are to continue using the Program Review Repository on Share Point using the new .pdf fillable format for Annual and Quadrennial Program Review reports
  - Spring 2015: Campus-wide TracDat roll-out for SLOs and PLOs
  - Fall 2016: Pilot for Annual and Quadrennial Program Review on TracDat to start
  - Spring 2017: TracDat for Program Review campus-wide roll-out.

- Other:

  - SLOs on CurricUNET by Spring 2016

- New accreditation standards go into effect spring 2016