

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

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Fiscal Resource Committee Meeting

District Office Board Room

1:30 p.m. – 3:00 p.m.

Meeting Minutes for February 20, 2013

FRC Members Present: Michael T Collins, Raymond Hicks, Jeff McMillan, Esmeralda Abejar, Steve Kawa, Michael DeCarbo, Morrie Barembaum, Raul Gonzalez del Rio, Peter Hardash, Adam O'Connor, Sylvia LeTourneau

FRC Members Absent: Diane Hill

Guests Present: Gina Huegli, Bart Hoffman, Erlinda Martinez, Jim Kennedy, Juan Vazquez, Jose Vargas, Steve Eastmond, Barry Resnick, John Zarske

The meeting was called to order by Mr. Hardash at 1:30 p.m.

State/District Budget Update

- State Chancellor's Office has not provided the Department of Finance with recalculation figures for FY 2011/12 or P1 reports for FY 2012/13 by its February 15th deadline. At this time funded FTES for 2011/12 and base funding for 2012/13 is still unknown
- A 6.7% apportionment deficit reduction is anticipated for FY 2012/13
- Funding from the Education Protection Account (EPA) is not expected until the last week of June 2013

2012/13 Budget Projections Campus Updates

- Santa Ana College
 - Mr. Collins estimates SAC's ending fund balance between \$2.8 and \$3 million
 - Sabbatical cost that are not budgeted still need to be identified and will have an effect on ending fund balance
- Santiago Canyon College
 - Mr. Kawa estimates SCC's ending fund balance will be about \$400,000 spending down its initial campus reserves of \$946,000
- District Operations
 - Mr. Hardash estimates District Operations will have a savings from the budgeted vacant funded positions
- By June 30, 2013 it is estimated RSCCD will deficit spend between \$2.0 and \$2.5 million

Mr. Vazquez requested the Mid Year Expenditure for Fund 11 & 13 Comparison by Location spreadsheet be revised to include district-wide expenditures. Mr. O'Connor explained district-wide expenditures do not include personnel cost. He further explained district -wide expenditures include retiree benefits, property and liability insurance, and interfund transfers. Mr. Hardash stated the next comparison spreadsheet will now include those expenditures.

2013/14 RSCCD Tentative Budget Assumption – Action Item

- Mr. Vazquez recommended further review of the revenue allocation for unrestricted lottery funds and part-time faculty compensation. He stated these funds should be excluded from the 19.49% allocated for District Operations. Further analysis and discussion will be done by the Budget Allocation Model Implementation Technical Committee (BAMIT).
- Mr. Hardash called for a motion to approve 2013/14 RSCCD Tentative Budget Assumptions for the unrestricted general fund. The motion was moved by Mr. Hicks and Mr. Kawa seconded the motion to approve the 2013/14 RSCCD Tentative Budget Assumptions as presented. The motion carried unanimously.

Budget Allocation based on FTES targets or actual

Mr. DeCarbo would like a committee or a work group to come together and discuss how to address changes in apportionment percentages when a campus exceeds or does not meet its target FTES. Mr. Hardash recommended District Enrollment Management Committee (DEMC) address this matter. Mr. McMillan and Mr. Kawa suggested the Fiscal Resource Committee (FRC). Mr. McMillan further suggested the two chairs of FRC, Peter Hardash and Michael DeCarbo, discuss and bring a recommendation to the next FRC meeting. Both agreed and Mr. Hardash also requested the budget committees from both campuses give input.

Committee Updates

- **SB361 BAM Implementation Technical Committee**
 - Next meetings scheduled for March 18, 2013 and April 8, 2013
 - Update will be given at next FRC meeting

Information Handouts

- FTES Update as of January 7, 2013 Reported at P1
 - SAC –
 - Non-Credit 4,507.03
 - Credit 15,653.13
 - Totaled FTES 20,160.16
 - 534.66 FTES over target
 - SCC –
 - Non-Credit 1,946.60
 - Credit 6,387.90,
 - Totaled FTES 8,334.50
 - (40) FTES below target
- District-wide expenditure report through January 2013 is posted at the following link:
<https://intranet.rsccd.edu>
- Vacant Funded Position List as of 2/6/2013
 - Projected Annual salary and benefits savings \$2,543,739
- Measure “E” Project Cost Summary as of February 4, 2013
 - Project % completion
 - Santa Ana College 87%
 - Santiago Canyon College 98%

- District Operations 100%
- All Sites 93%

Approval of BAPRC Meeting Minutes – January 23, 2013

Mr. Hardash called for a motion to approve the BAPRC Minutes of the January 23, 2013 meeting. The motion was moved by Mr. DeCarbo and Mr. Collins seconded the motion to approve the minutes as presented.

Adjournment

Mr. Hardash adjourned the meeting at 3:20 p.m.

Meeting Schedule BAPR Committee Meeting – 1:30 – 3:00, District Office Board Room #107

March 20, 2013

April 17, 2013

May 29, 2013

June 5, 2013