

Academic Senate - Facilities and Safety Committee Report

April 2024

Mission - The Facilities Committee is the participatory governance committee responsible for identifying and prioritizing capital projects including scheduled maintenance projects. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

The Facilities and Safety Committee:

- Identifies and prioritizes projects including potential hazards, operational effectiveness and appearance.
- Communicates through its members, with the college community on facilities issues, the committee's work and recommendations.
- Identifies potential secondary effects due to the construction of new facilities or the remodeling of existing ones.
- Convene and coordinate the Safety and Security Task Force (formerly known as the Safety and Security Committee) as needed.

Academic Senate Representatives: Jason Huskey (co-chair), Monica Zarske, Nicole Patch, Amberly Chamberlain, Darren Hostetter, Alejandro Moreno, Crystal Jenkins.

Upcoming Meetings: May 21

Agendas & Minutes: ([external link](#))

Report from 4/16/24 Meeting

FACILITY PLANNING, CONSTRUCTION AND DISTRICT SUPPORT SERVICES

[Current Capital Projects](#) - Joe Melendez

- RH Demo and alternate entrances
Campus Entrance Improvement project Phase 1 is scheduled to start upon completion of Russell Hall Demolition project anticipated September 2024. Project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/rideshare drop-offs, and improve the campus front entry. In an effort to minimize college impacts and provide flexible construction budget options, the project will be phased into three (3) phases.
 - Phase 1: front entry renovations, softscape and hardscape improvements, introduction of a new "hairpin" vehicular turn, shade structure and front entry plaza improvements.
 - Phase 2: Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
 - Phase 3: Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.All phases will improve traffic and pedestrian circulation & safety and remove accessibility barriers.

- TV relocate programs - Waiting on the college leadership to make a decision on the award of bid to continue with the proposed renovations.
- CEC Redevelopment - Preparing Board Docs for approval. The joint City and District Work Group selected option 1 – Arcade as the preferred option for redevelopment. This option has the possibility of offering 4,500-5,000 s.f. of joint-use space envisioned to accommodate 250+ people to host large meeting events. The study's final draft which includes financial considerations and a total cost of ownership analysis is under review. Architectural proposals for program validation and the early phases of design were received and are currently under review.
- Synthetic Football Field - The agreement for architectural services was approved by the Board of Trustees on March 11, 2024. Geotechnical investigations and report in progress.
- Criminal Justice Training Center - Feasibility study for possible Fire and Sheriff programs at Tustin site.
- CEC Roof repair - Out to bid this month. Contractor by July.
- CEC Improvements - Carpet, paint, ceiling tile, No HVAC.
- Pool Equip replacement - RFP April.
- Bldgs. G,W, H - HVAC replacement. Building G will be submitted to DSA for review and approval. All other buildings will go out to bid in late April or early May 2024.
- Barrier removal campus wide - Scope of work has been identified. Soliciting proposals for architectural services.
- MCHS Phase 2 roof replacement - The award of bid was approved by the Board of Trustees on March 25, 2024. Collecting contract documents.
- DO Rekey Project - Pre-construction activities have begun for the DO rekey project and planning activities continue for the district wide rekey project. Developing RFP for key schedule consultant. Revisions to the AR 3501 are under review. Work Group meeting to be scheduled.
- District-Wide Planning Sustainable Master Plan Update - Staff is reviewing the 2015 Sustainability Master Plan goals and objectives to prepare for an update to the plan. Due to evolving State goals and priorities the District is reviewing the feasibility and impact of alignment with the State's plan. This information will assist the Sustainable RSCCD Committee and work group in shaping the Plan's update.

STANDING REPORTS

- Facilities Report - Shannon Kaveney
 - City of Tustin storm runoff project (citation) at CJTC, 160 new plants.
 - Override lock for D bldg elevators installed. Timers will be installed.
 - E-lockers outside library electricity installed.
 - New maintenance supervisor hired. Starts 4/22.
 - Groundskeepers interviews completed.
 - Central plant operator interviews scheduled.
 - Locksmith interviews scheduled.
 - DMC Lighting improvements.
- Campus Safety - No report.
- Risk Management - Don Maus - Two employee injuries. Door collision hand injury and child development center employee injured by child.

ACCREDITATION- Monica Zarske provided an update.

OLD BUSINESS

- Goal Setting Template Update – Dr. Hoffman
- Reading of ARs [7331 and 7349](#) - Send recommendations to Norma Castillo.

NEW BUSINESS

- First read of [AR 3502](#) Networked Video Cameras.
- Dissolution of Campus Maintenance Subcommittee (hold for future meeting).
- Senate Resolution S2024.1 – Increased Response and Support Facilities & M&O - Claire said that Shannon Kaveney and the maintenance supervisor attended the March 26 Senate meeting and responded to concerns. Shannon will provide details on filled and unfilled positions.
- Relocation of H bldg classes and faculty offices to come.
- C Bldg demo - Walkthrough on 4/16/24 - Does not accommodate the needs of programs sufficiently. Issues include plumbing, ceiling, configuration, heavy doors. Timeline to come.

FUTURE AGENDA ITEMS

- Key Access Issues
- Disaster Service Worker – State Law
- Total Cost of Ownership of Facilities
- Campus Maintenance Subcommittee