



ACADEMIC SENATE

**BUSINESS MEETING MINUTES
April 10, 2012**

Members Present

<i>Mary Ellen Bobp</i>	<i>Jeff McMillan</i>
<i>Cherie Bowers</i>	<i>Dena Montiel</i>
<i>Jodi Coffman</i>	<i>Marilou Morris</i>
<i>Don Dutton</i>	<i>Mila Paunovic</i>
<i>Robert Gallego</i>	<i>Luis Pedroza</i>
<i>Madeline Grant</i>	<i>Monica Porter</i>
<i>Ray Hicks</i>	<i>Chuck Ramshaw</i>
<i>Rosemarie Hirsch</i>	<i>John Ross</i>
<i>Debbie Hyman</i>	<i>Ken Sill</i>
<i>Bonnie Jaros</i>	<i>Brian Sos</i>
<i>Michael Kelcher</i>	<i>John Zarske</i>

Absent

Philippe Andrade
Hilda Baitoo
Matt Beyersdorf
Sharon Brown
Paula Canzona
Monica Collins
Jarek Janio
Rene O'Dell
Mario Robertson
Max Serrano
Doug Wilkes

Guests

Thomas Bonetati
Elliot Jones
Rhonda Langston
Frank Perkins (ASG)

I. Call to Order

A. President Hicks called the meeting to order at 1:37 pm.

II. Public Comments — (Three-minute time limit)

A. Reminder that FARSCCD elections are coming up. Ballots will be distributed on April 19th and will be due by 12:00pm on April 26th. All paying members are eligible to vote.

III. Approval of the Minutes—March 13th and March 27th

- A. Moved by Rosemarie Hirsch and seconded by Cherie Bowers, the senate minutes of March 13th were unanimously approved as written.
- B. Moved by Madeline Grant and seconded by Ken Sill, the senate minutes of March 27th were unanimously approved as written.

IV. Reports

A. President Report—Raymond Hicks

1. President Hicks attended the Area D meeting, hosted by Miramar College in San Diego, on March 31st.
 - a. President Hicks reported that Santa Monica has pulled the two tier phase at this time. Will bring more information as it comes forward.
 - b. More information to come regarding Repeatability. Will be discussed further at the upcoming Plenary session and information brought back to the Senate.

B. Planning & Budget Report—Jeff McMillan, Co-Chair

1. Chancellor Rodriguez called an expanded cabinet meeting; however, no classified or faculty representation was included. Several decisions that came out of the meeting were the following:
 - a. ITS, Auxiliary Services, and Safety will reallocate to the District.
 1. This decision was not felt to be in line with the idea of decentralization.
 - b. \$14-15 million dollars will need to be cut based on the state budget news. Nine million will be covered by the ending balance and \$5 million by the colleges.
 1. Discussion ensued
2. President Hicks expressed some concern regarding the decision-making process taking place in regard to budget issues. SAC will need to make \$2.8 million in cuts, and there is question on how this will be achieved. Also questions arose as to the cuts needed by the colleges yet, District programs that don't

appear to have direct ties to students are receiving general funds without apparent discussions. District appears to be out of the program review process, which is an accreditation issue.

- a. Further discussion ensued.

C. SCC Report—Michael DeCarbo, SCC Secretary/Treasurer

1. No report/Representative not present

D. Facilities —John Zarske, Co-Chair

1. No report. Paul Foster has been out on leave, and John is unsure if the regularly scheduled meeting will be held next week.

E. Curriculum—Bonnie Jaros, Chair

1. Community College Humanities Association (CCHA) competition. Purpose of the competition is to select 18 community colleges to receive curriculum and faculty development services and benefits to strengthen course content and advance the cultural and civic understanding in introductory humanities courses. Colleges are being asked to submit a proposal that addresses one of the following areas: Literature, History, Philosophy, Religion, or Civic Engagement.
 - a. Application forms will be due to CCHA on or before April 25, 2012.
2. The District Curriculum & Instruction Council met on March 19th and referred the interpretation of BP 6117 to the two chairs of the local C&I Councils. Since that time, Bonnie and Craig Rutan (SCC) have met to address the interpretation of BP 6117, which refers to common curriculum. They have proposed that there is not a need for 'exact' language for common courses in each of the catalogs, but rather maintenance of common content. At the same time, course placement in Plans A, B and C should remain identical. The SAC C&I Council has held a first reading. After the second reading, new language will come back to the senate for discussion and vote. If approved the senate president will bring the decision to the Chancellor as a primary advice item. It will then go to the Board of Trustees.

F. Accreditation Report—Bonnie Jaros

1. The Teaching and Learning Committee is currently reviewing PA/PR reports.
2. Bonnie is currently working on a faculty booklet regarding the Program Review process. Will include specific directions and timelines.
3. Bonnie has received instructions regarding the SLO Report that will be due to ACCJC in October 2012.

G. Associated Student Government—Frank Perkins, Vice President

1. Frank asked for faculty assistance on the best way for ASG representatives to get into classrooms to provide information to SAC students. If faculty have suggestions, please contact Frank by email at codered_99@yahoo.com.
2. Seventy-seven students are currently confirmed for the Student Leadership conference that will take place April 13-14th from 8:00-5:00pm.
3. ASG Leadership Awards Banquet will take place on April 13th.
4. Applications will be due by April 16th, 5:00pm, for students interested in serving as the 2012-2013 Student Trustee.
5. Nominations for the Hammond and Northcross Awards will end on Friday, April 13th at 12:00pm. Faculty were once again encouraged to nominate students.
6. ASG work for your book program will take place on April 24th from 12:00-1:00pm in "The Spot."
7. Faculty were reminded that ASG will provide student participation slips for all ASG events if instructors are interested in providing extra credit.
8. Frank also reported on a current project that he is working on, "March on SAC", which is a website that will include student testimonials and provide information to the community regarding Santa Ana College. Frank is also hoping to have faculty participation through testimonials.

H. Secretary/Treasurer—Monica Porter

1. Senators were reminded about necessary elections
 - a. President-Elect and Secretary/Treasurer ballots will be distributed on Monday, April 16th

- b. Junior Senator elections should currently be taking place and names need to be given to the Secretary prior to the last meeting of the semester.
- c. Division representation is also needed for the Curriculum & Instruction council. This was also announced at the CIC.

V. Informational Items

A. Senate Constitution & By-Laws- Jeff McMillan

- 1. First Reading
- 2. Jeff provided highlights of changes. Intent for the senate By-Laws is that they be reviewed and modified, as needed, on a yearly basis.
- 3. Emphasis was placed on area regarding Senator Duties, section B and C. Senators were instructed to take information and gain input from their respective divisions.
- 4. President Hicks thanked the committee for all their hard work.

B. Department Chair Resource Guide- John Zarske

- 1. First Reading
- 2. Task force has been working on document revisions since Department Chair meeting that took place at the beginning of the semester. Senators were instructed to take the document back to respective departments for further input.

VI. Other

VII. Adjournment

- A. Meeting adjourned at 3:31 pm.

Respectfully Submitted by,



Monica Porter
Secretary/Treasurer
SAC Academic Senate