



ACADEMIC SENATE

**BUSINESS MEETING MINUTES
September 27, 2011**

Members Present

<i>Matt Beyersdorf</i>	<i>Marilou Morris</i>
<i>Cherie Bowers</i>	<i>Michelle Parolise</i>
<i>Monica Collins</i>	<i>Mila Paunovic</i>
<i>Don Dutton</i>	<i>Luis Pedroza</i>
<i>Robert Gallego</i>	<i>Monica Porter</i>
<i>Madeline Grant</i>	<i>Chuck Ramshaw</i>
<i>Ray Hicks</i>	<i>Mario Robertson</i>
<i>Rosemarie Hirsch</i>	<i>John Ross</i>
<i>John Isaac</i>	<i>Max Serrano</i>
<i>Bonnie Jaros</i>	<i>Ken Sill</i>
<i>Michael Kelcher</i>	<i>Brian Sos</i>
<i>Jeff McMillan</i>	<i>John Zarske</i>
<i>Dena Montiel</i>	

Absent

Philippe Andrade
Hilda Baitoo
Mary Ellen Bobp
Sharon Brown
Paula Canzona
Jarek Janio
Rene O'Dell
Doug Wilkes

Guests

Michael DeCarbo
Dalva Dwyer
Lance Lockwood
Sandy Morris
Mario Robertson
Frank Perkins

I. Call to Order

A. President Hicks call the meeting to order at 1:35 pm.

II. Public Comments — (Three-minute time limit)

A. None

III. Approval of Minutes —September 13, 2011

A. Approval of minutes tabled until next senate meeting due to lack of quorum.

IV. Reports

A. President's Report — Raymond Hicks

1. The Board Meeting of September 26th was held on the SCC campus.
 - a. President Hicks reported that, prior to the meeting, he participated in a tour of the new SCC sports facility which is slated for completion in May of 2012 and the new Humanities building which should be completed sometime in the Fall of 2012.
 - b. Faculty spoke during public comments presenting their frustration with the current budget constraints and the impact that they feel it is having on the campus.
 - c. The midterm accreditation report was presented for its 1st reading.
2. Based on questions that arose during the last senate meeting regarding Educational Services at the District Office, President Hicks reported that he has presented these questions to Vice Chancellor John Didion and he will be getting back to us with further information. In addition, Vice Chancellor Didion expressed that he would be willing to come to a senate meeting to further discuss these issues.
3. Campuses continue to review the SB361 budget model. Recommendations from the campuses will move on to the BAPR workgroup and then on to BAPR.
4. The senate will be conducting a membership drive in the near future.
5. The school of Continuing Education informed President Hicks that the scholarship that is awarded by the Academic Senate has been officially named "The Academic Senate Scholarship for the School of Continuing Education".
6. Academic Senate Newsletter has been distributed electronically campus wide. President Hicks is working on the newsletter to be a monthly publication.

7. At the senate meeting of October 11th, we will be discussing Department Planning Portfolios and receive information on how to upload budget information to InsideSAC in better efforts to tie the planning and budget process.
8. President Hicks asked senators to gather information from their departments regarding the usefulness of the program Camtasia (assists in providing closed captioning to resources). President Hicks reported that the cost of the program appears reasonable and that the license would be for both SAC and SCC.

B. Budget Report—Co-Chair, Jeff McMillan

1. No report at this time.

C. SCC Report—Michael DeCarbo, Secretary/Treasurer

1. Discussions will be taking place at SCC regarding technology needs. Currently SCC feels that they are hurting in the area of ITS as they only have one ITS staff member working for the entire campus.
2. The Honor Society group has been moved from the Academic Affairs division to the Student Services Division.
3. The SCC Senate is further discussing increase in senate faculty dues.
4. A joint task force between SCC and SAC has been developed to review the board policy for program suspension/discontinuance.
5. A thank you was extended to SAC senator Mike Kelcher for attending last weeks SCC senate meeting.

D. Facilities —John Zarske

1. The Facilities committee met on September 20, 2011.
 - a. An update of projects was presented.
 - b. The committee is currently in the process of reviewing goals for the upcoming year and reviewing a draft of the end of the year report.
 - c. Due to difficulties with consistent attendance to meet quorum requirements, the Safety and Security shared governance committee will now be a subcommittee of the Facilities Committee in the form of a task force. It will now cover Health and Emergency Preparedness, Safety & Security, (HEPSS). The task force will meet the 2nd Thursday of the month at 1:30pm in the SAC foundation boardroom (S-215).

E. Safety & Security—Co-Chair Monica Collins

1. See Facilities report above. The Safety and Security committee now resides under the purview of the Facilities committee and is now the HEPSS taskforce.

F. Curriculum—Chair, Bonnie Jaros

1. SAC is experiencing some CurricuNET problems. Craig Rutan (SCC), who has been highly involved with SCC's implementation, has volunteered himself to assist SAC with these issues should we need it. A big thank you to Craig.
2. A one-hour PA/PR clinic was held following the regular CIC meeting. Due to the level of questions from the group, a follow-up clinic will be arranged through the Academic Senate with future workshops to be arranged to work more closely with department chairs.
3. Monica Porter attended the Statewide Regional Curriculum Meeting on Friday, September 23rd, at Mount San Antonio College.

G. Accreditation Report—Bonnie Jaros

1. The Midterm Report was presented to the Board of Trustees at their September 26th meeting for 1st reading. The report will be going to the printer this week and will be submitted for approval at the October 10th board meeting.

V. Action Item

- A. Discussion of new Equivalency forms will be tabled at this time. Motion on the floor was to have the documents referred to the senate executive committee for review and then brought back to the senate. John Zarske carried the motion and Cherie Bowers seconded. Motion was unanimously approved by the senate.

VI. Presentation

- A. Professional Development – Dalva Dwyer and Mario Robertson
1. Presenters provided the senate with information and practice activities regarding Reading Apprenticeship and encouraged senators to discuss with their departments.
 2. A 2-hour workshop is tentatively scheduled for Friday, October 7th from 9-11 am. Exact location has not yet been determined. Email with further details will be forthcoming.

VII. Other

- A. None

VIII. Adjournment

- A. Meeting adjourned at 3:25 pm.

Respectfully Submitted by,



Monica Porter
Secretary/Treasurer
SAC Academic Senate