



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

APPROVED

SAC Academic Senate Business Meeting Minutes

Date: **Tuesday, May 8, 2018**

Time: **1:30 pm – 3:30 pm**

Place: **D-105**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Jane Mathis	Ed Fosmire	Daniel Gonzalez
Gary Bennett	Amit Mishal	Genice Gilreath	Kristen Guzman
Stephanie Clark	Tim Murphy	Louise Janus	Mary Huebsch
Noemi English	Trudy Naman	Brian Kehlenbach	Kevin Nguyen
Gina Giroux	Mila Paunovic	Stacey Littlejohn	Fernando Ortiz
Benjamin Hager	Marty Rudd	Moises Medina	Roy Shahbazian
Michelle Hardy	Anushi Seneviratne	Luis Pedroza	
Phil Hughes	Teresa Simbro		
Elliott Jones	Brian Sos		
Ali Kowsari	Tommy Strong		
Flo Luppani	John Tashima		
Osiel Madrigal	Mike Taylor		
Sarah Methot	Monica Zarske		
Ana Meckes			

- I.
- II. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:40 pm
- III. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Motion moved by Ben Hager; seconded by Noemi English to accept the agenda as written. Approved unanimously by all Senators present.
- IV. **Public Comments** (Three-minute time limit)
 - Resource Fair a huge success- included education services, legal services, mental health, survey data of event = 70% were very satisfied & 60% felt it was very relevant
 - Student turned away from Health Center after dropping classes. Health Center said it was a policy in place. Monica will follow up on that policy.
 - FARSCCD negotiating team still at the bargaining table and have a new CTA representative with many years of experience and has been very helpful
 - Unfair violation case and still waiting to hear back from related to 9th place ranking 3.54% increase District owes us (3.45% increase); District agrees it is owed to us but they say they are not obligated until the contract is negotiated

- V. **Approval of Minutes** – April 24, 2018 Minutes reviewed and no corrections or additions requested. Motion moved by Trudy Naman; seconded by Maria Aguilar Beltran to accept the minutes as written. Approved unanimously by all Senators present.
- VI. **Informational Item** SAC Academic Senate 2018 Election Results – Elliott Jones
 Appreciation to all candidates who ran and also to those who participated in the voting process. Roy Shahbazian is the new President-Elect and Noemi English will be the incoming Secretary/Treasurer.
 Desire to provide security, anonymity and proof of voter eligibility in future elections utilizing an electronic voting method. It was identified that the election was not as successful secure as we desired due to a time limit needed to follow per Senate Bylaws. Options being examined for a more secure & robust electronic balloting in future elections and will collaborate with ITS and Cherylee Kushida for suggestions with Canvas.
- VII. **Reports** –
- a. President – Monica Zarske**
- SAC & SCC were accepted as part of the OEI Equity Cohort
 - Discussion item-Commencement Committee looking for ways to cut time from Commencement. One suggestion was to remove Distinguished Faculty speech. Requesting input from senators. Discussion ensued and consensus was to keep what is most valuable to the event for students and if possible to keep the faculty speaker to honor the students. One possible area is to design ways to streamline picture taking.
 - American Sign Language Screening Committee needs members. Please contact Monica if available.
 - Feedback regarding AP's requested. Overall no feedback or concerns provided. Senator did have a question regarding definition of 'controversial topic' as identified in AP 4030- Academic Freedom. Discussion ensued but no change to the actual AP recommended. AP's will move forward to the BOT for approval.
- Secretary/Treasurer – Teresa Simbro**
- Awards for Excellence Ceremony- Thursday at 2:00 pm in Phillips Hall
- b. ASG Representative- Daniel Gonzales**
- LGBT awareness event – speaker
 - May 10th Athlete Banquet from 6:00 -9:00 pm in gym
 - Upcoming event “Let’s Decide” to help those with undecided majors
- c. Curriculum – Brian Sos** no report
- d. Planning & Budget – Ed Fosmire** no report
- e. Facilities – Brian Kehlenbach** no report
- f. SACTAC – Elliott Jones**
- SAC accepted for online course exchange
 - Concern with Maxient link not on classroom computer but it is in process. The link can be accessed on the sac.edu website All faculty need to be notified
 - Some ceiling mounted projectors are not DSA approved and those can't be replaced due to regulations. A stop gap to those would be carts.

g. Guided Pathways – Fernando Ortiz

- SAC Allocated approximately 1.5 million dollars for GP distributed over 5 years. \$400,000 for 1st year- 15% professional development; 30% personnel; 45% software; 10% other
- Preliminary findings from meta-majors workshops evaluations – most people pleased with the workshop
- Professional Development Week (Flex Week)- interactive activities with faculty regarding GP
- Steering Committee Workgroup next meeting May 17th 1:00-3:00pm W-101
- Glossary of Terms developed and will be on GP webpage

h. Student Success & Equity – Maria Aguilar Beltran

- Awarded \$234,000- no funding to any salaries or professional development , excluding student assistance
- Not to pay for salaries with Equity funding was an administrative decision based on rationale that faculty should be hired on tenure track through the faculty prioritization process
- Rubric attached to funding in fall 2018 to determine how the money will be used
- Flex activity this fall to discuss the rubric and the funding process
- Applications were a little vague from request forms- requesting from faculty to be more specific & relevant to Equity measures
- To be more transparent in funding
- More requests for tutors – this service much needed but feel that should be also under general funds and not to be funded from Equity & necessity to make tutoring services institutionalized
- Award letter will be sent out by end of the semester

i. Basic Skills/Professional Development – Mary Huebsch

- Basic Skills \$100,000 in budget to allocate- probably to support tutoring and other things not already funded by Student Equity
- Approved 18 faculty to go to 3 day institute, California Acceleration Project, at Riverside Convention Center July 13-15 for implementation of AB 705 & changes in the curriculum. ESL team, Counseling & Math team to attend.
- SSSP & Student Equity and Basic Skills to be placed into one fund from State.
- Professional development – May is Mental Health Awareness month. Wednesday, 5/16 from 12:00-1:30.
- Accessibility workshops provided by DSPS such as providing accessible documents May 17th 3:30-5:00 pm & May 23rd 1:30 – 3:00 pm
- Strands during Professional Development (Flex) Week which will be carried throughout the year
- 2,000 freshmen signed up for SAC Days sac.edu/SacDays need faculty for the workshops

j. SCC Senate Secretary/Treasurer– Mike Taylor

- Resolution for classified staff flex day passed
- Task force to look into what other colleges are doing regarding policies for communication feedback in reference to student discipline problems

VIII. Faculty Updates

- Board policy on overnight parking on campus
- Athletic Hall of Fame golf event was successful and college transfer scholarships \$1500 each– 8 given out this year

IX. **Other** – none

V. **Adjourn** – The meeting was adjourned by President Zarske at 3:30 pm

Respectfully Submitted,
Teresa

Teresa Simbro
Secretary/Treasurer
SAC Academic Senate