

ACADEMIC SENATE

"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community

Approved

Business Meeting Minutes September 9, 2014

Members Present

<i>Cherie Bowers</i>	<i>Elliott Jones</i>
<i>Jodi Coffman</i>	<i>Luis Pedroza</i>
<i>Claire Coyne</i>	<i>George Moore</i>
<i>Susan Gaer</i>	<i>Kim Nutter</i>
<i>Andrew Gonis</i>	<i>Monica Porter</i>
<i>Madeline Grant</i>	<i>Kristen Robinson</i>
<i>Victoria Gray</i>	<i>John Ross</i>
<i>Kristen Guzman</i>	<i>Elizabeth Saliba</i>
<i>Ray Hicks</i>	<i>Max Serrano</i>
<i>Benjamin Hager</i>	<i>Gabriel Shweiri</i>
<i>Elissa Hassel</i>	<i>Teresa Simbro</i>
<i>Mary Huebsch</i>	<i>Brian Sos</i>
<i>Jarek Janio</i>	<i>Robert Stucken</i>
<i>Louise Janus</i>	<i>John Zarske</i>
<i>Jungwon Jin</i>	

Absent

Matt Beyersdorf
Dan Goldman
Madeleine Nguyen
John Ross
Sandra Wood

Guests

Tom Bonetati
Michael DeCarbo
Rhonda Langston
Jeff McMillan
Jorge Moran
George Sweeney

I. Call to Order

A. President Zarske called the meeting to order at 1:30 pm.

B.

II. Agenda Accepted – A motion to approve the amended agenda made by Cherie Bowers and seconded by Louise Janus was unanimously approved.

III. Public Comments —

A. A request for speed bumps to be put into parking lot 1 was made.

B. A request that faculty and staff parking spots be identified/reserved in parking lots 1 and 11 was made to accommodate evening demand.

C. A request for security presence in parking lot 1 was made as it is being used as a student drop off zone which is making it difficult to park.

D. A request to remove or relocate the chain on the southeast side of the 300 building was made to reduce difficulty in accessing the building.

E. Counseling cannot clear a corequisite for classes which is causing delays in students' ability to add/register for classes. It would be helpful if discipline faculty can help clear corequisites.

F. A request to automate student hold clearance when fees are paid was made to speed up student enrollments.

G. A variety of classes this semester consist of students primarily from Middle College High School (MCHS). While we embrace the collaboration with MCHS and its students, having a majority of the students in a class in high school changes the class dynamics, making it difficult to teach college level students. While division offices can work with admissions to set limits, a request was made that limits be established and automated.

- H. A request for vending machines at the Digital Media Center was made to accommodate student needs.
- I. \$5.00 Gift Cards for the SAC Café were donated to SAC Senators from the Business Office.

IV. Approval of the Minutes—

- A. A motion to approve the amended senate minutes of August 20, 2014 made by Jodi Coffman and seconded by Louise Janus was unanimously approved.

V. Action Item –

- A. **Review of the AS Constitution** – no recommended changes at this time.
- B. **Review of the By-laws** – a review of the by-laws identified areas requiring update including minor clarification in language, change of dates, inclusion of departments represented by senators, and Senate voting procedures. Discussion regarding membership of the Senate will continue.

A motion to approve the Constitution as presented and the By-laws as amended with continuing discussion regarding Senate membership made by Gabriel Shweiri and seconded by Teresa Simbro was unanimously approved.

VI. Reports—

A. President—John Zarske

Board of Trustees meeting budget updates can be seen on the District website. The state budget signed by the governor and the Board approved district budget includes \$16.5 million in budget stabilization funds and a projected ending balance at \$6 million less. The Chancellor has implemented a “Budget Watch” to monitor growth and hiring. On Monday, John Zarske identified proposed BP4026 instituting Bachelor’s Degrees at RSCCD. The Senate believes this BP proposal is an end run around the faculty and ignores the 10+1. This is putting the cart before the horse. Placing a Board Policy on the agenda, whether considered an information item only or not, is not considered collegial consultation and is considered a violation of BP 2410. This is especially troublesome considering the upcoming Accreditation pre-visit on September 11th and full visit in October. Policies are generally based on law or regulations and SB850 has not yet been passed. Congratulations to Madeline Grant – SAC Distinguished Faculty of 2014 who was recognized at the September 8th Board of Trustees meeting. Congratulations to Jarek Janio who is serving on the State Senate Committee for AB86, and Susan Gaer who is serving on the Basic Skills Committee. Items requested for discussion with Dr. Martinez will happen this week due to scheduling conflicts. Creation of Professional Development position is being developed which will have 6 LHE available.

B. Secretary/Treasurer—Madeline Grant

The budget will be presented shortly. Please encourage your faculty to sign up to pay Senate dues. Simply drop the payroll deduction form in the Senate mailbox. Thank you to those of you who have signed up.

C. Curriculum—Monica Porter

State curriculum approvals were delayed due to staffing issues at the Chancellor’s office. We are experiencing a major shift from State as more curriculum than ever is being sent back without approval. The Carnegie unit to hour ratios is being evaluated. Please be patient as we are tracking answers down.

D. Facilities —Elliott Jones

This year rekeying will begin. This will be a building by building process so it will be a multi-year project for which a schedule is being developed. Please let Elliott know if this project begins prior to the schedule being released. A request to key the I building by floor vs. by room was made. Safety issues related to the new landscaping were reported to Maintenance were quickly fixed. Please let Elliott know if you find any issues. George Moore volunteered to fill one of the two (2) Facilities Committee faculty positions.

E. FARSCCD – Jeff McMillan

FARSCCD is the body that faculty uses to endorse and provide possible financial support to Board members when they are running for office. If the senate believes there is a concern or problems regarding senate issues with any of those running, the Senate should present its position to FARSCCD to ensure that FARSCCD support correctly represents the faculty on both contract/working condition issues and academic/professional matters as well. When board members are running, it has been asked that the individual discuss their position toward faculty prior to receiving support.

F. Planning & Budget —Raymond Hicks

An overview of the budget was presented at the September 2nd Planning & Budget Committee meeting. It is felt that the development of this year's budget placed planning at the forefront of the discussion. Enrollment management is the primary budget concern as it is critical we meet the growth number of 2.7% as the budget was built around this number. Dept. Chairs must be included in this discussion and while we must increase enrollments, we must also deliver completion and therefore classes must not be cut that are required for completion. There will be no construction bond for State of CA. Changes to the CALSTRS district contributions are increasing from 8% to 19.1% by 2021.

G. SACTAC – No report.

H. Accreditation – There will be a pre-visit for the team chair and assistant on Thursday, September 11th. The team visit is scheduled for October 6-9. Team member photos are posted on the SAC Accreditation webpage.

I. Student Success/BSI — Mary Huebsch

The committees have not yet met. The BSI, SSSP and Student Equity annual reports are due in October. Please see the attached 3CSN flyer highlighting upcoming events.

J. SCC — Michael DeCarbo

The SCC Senate has reviewed their goals for 2014-15. A terrific presentation by bookstore was made at the last meeting. Class caps are being discussed and will go to the Curriculum and Instruction Council as setting caps based on classroom size is pedagogically inappropriate. They are pleased with the Consortia work focused on continuing education. They are working on committee membership and increasing faculty involvement.

K. ASG Representative – Jorge Moran

The Welcome Back event was very successful. ASG is currently planning the Latino Heritage event which is scheduled for October 1st from 11:00-1:00. ASG is expecting to have 30 active clubs on campus this year.

L. Division Senators:

1. Business – A serious concern that the counseling staff is in need of training regarding the importance of completion of certificates and degrees other than Transfer degrees was made by the Business Division faculty. Certificate completion is critical to CTE in order to verify student success.
2. Humanities – Concern about faculty evaluation process.
3. Technology – Welding competition will be held on 10/10-11
4. No Reports from: Adjunct Faculty, Counseling, Continuing Education, Fine and Performing Arts, Health Science, Human Services, Kinesiology, Library, Math, Science, Social Science, Student Services

VII. Topics

- A. OER Task Force Recommendations** – please review and be prepared to vote on the recommendations at the next meeting

The meeting was adjourned at 3:30 pm.

Respectfully submitted,

Madeline A. Grant

Secretary, SAC Academic Senate