



ACADEMIC SENATE

"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." [Vision Themes of Santa Ana College](#): I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community

Approved Business Meeting Minutes February 5, 2014

Members Present

Steve Bautista
Cherie Bowers
Jodi Coffman
Susan Gaer
Madeline Grant
Louise Janus
Jungwon Jin
Elliott Jones
Luis Pedroza
Jeff McMillan
Renee Miller
Madeleine Nguyen
Monica Porter
John Ross
Stacy Russo
Gabriel Shweiri
Ken Sill
Brian Sos
Robert Stucken
John Zarske

Absent

Dana Bassett
Marley Cervantes
Victoria Gray
Ray Hicks
Jarek Janio
Sheila Shain
Teresa Simbro
Sandra Wood
George Wright

Guests

Kyla Benson
Matthew Beyersdorf
Timo Budarz
Monica Collins
Claire Coyne
Catherine Emley
Mike Evett
Zack Fish
Yolanda Garcia
Heather Gillette
Andy Gonis
Glen Hammonds
Elissa Hassel
Rosemarie Hirsch
KC Huynh
Crystal Jenkins
Cherylee Kushida

Guests

Lance Lockwood
Jorge Lopez
David Lopez
Phil Marquez
Renee Miller
Gus Montes
Gwen Morgan-Beazell
Sandy Morris
William Nguyen
Fernando Ortiz
Michelle Parolise
Carrie Patton
Jinhee Trone
Valinda Tivenan
Susie Valdez
Doug Wilkes
Nell Yang

I. Call to Order

A. President Zarske called the meeting to order at 1:02 pm.

II. Agenda Accepted – A motion to approve the agenda made by Ken Sills and seconded by Cherie Bowers was unanimously approved.

III. Public Comments —

A. Thank you to Dr. Rose for calling a meeting of the department chairs and deans to discuss placement testing scores and completion numbers. It was a wonderful dialogue and opportunity to collaborate with colleagues.

B. The Sociology department offered to share a faculty survey they recently completed.

C. Faculty are concerned about students requesting an excused absence during the first week due to a mandatory orientation meeting scheduled by another department.

D. The Book of the Year programs are being scheduled for this semester and a calendar of events will be sent out soon.

IV. Approval of the Minutes—

A. November 26, 2013 – Motion to approve the senate minutes of November 26th was made by Luis Pedroza and seconded by Louise Janus. The motion was unanimously approved.

V. Reports—

A. President—John Zarske

College Council meeting update: January 8, 2014 -at parking violation prices are increasing. A question was raised as to whether faculty/staff parking patrols will be increased if the gates are not going back in. January 22, 2014 – the shared governance structure was reviewed based on the college mission and the strategic plan. SAC is targeting the 3% growth money currently available. By achieving 400+ FTES during intersession on a goal of 312 we have achieved 2.5%. There is a possibility that we will be adding spring classes to capture the remainder.

Board Meeting Update – A report to the State Chancellor’s offices on the status of community colleges offering Bachelors degrees was presented. The findings suggest that the offering should be considered seriously and a discussion with the BOGs and Chancellor should be had. The RSSCD Board would like to pursue the discussion but added that funding and pricing would have to change

The LA KISS Indoor Football team currently playing at the Honda Center held their try-outs at SAC. Schools First made a \$100,000 donation to the SAC Centennial Fund which will be matched by the SAC Foundation.

Other: Twenty-eight faculty positions will be flown at SAC for fall 2014. We will therefore need screening committees and EEO monitors. A new list of EEO monitors is being created. If you missed the training on February 4, an additional training will be held on February 28 from 9-11am.

The Scholarship Committee has met and assigned faculty to screen applications that align with their area of expertise. All screening can be completed online. An OER Taskforce is being developed.

During Convocation of February 6th we will have a presentation on Common Core and its affect on community colleges as well as K-12. Thereafter there will be 10 breakouts from which you will choose one to attend.

B. Secretary/Treasurer— No Report

C. Curriculum—Monica Porter

Thank you to faculty for stepping up to get the 19 ADTs completed. There is one more soon to be approved. SAC is tied with most available in the state. We should meet our goal by fall 2014.

Changes to the curriculum process and calendar are being made and should be discussed with your department curriculum representative. We will not be adopting Curricunet Meta at this time therefore changes are being made to current system. If you find problems/glitches please contact Monica Porter or Anh-Phoung Tran. Changes to the addendums include: the TMI form is changing to DE and will require more information regarding how content will be offered online, Pre-requisite form is changing to align more accurately with Title V and must include more information to ensure accurate assessment by the council and the Honors form will be updated as well.

D. Facilities —Elliott Jones

Parking lot 1 work is operational and mostly completed. The entire Perimeter Project is in the final contract closeout phase, which includes all the touch up items. Planetarium/Parking Lot 11/Temporary “Village” project will be kicking off in early March. Temporary student parking will be available for the first 3 weeks of the Spring semester in the old soccer field. Central Plant pre-construction work will commence in the Spring. Dunlap Hall will begin work tentatively in April but the work during April and May will not interfere with instruction. The work will continue through the end of June, 2015. Move coordination for the employees in Dunlap will kick off in mid-February. For the Spring, \$1.9 million in “scheduled/deferred maintenance” funds have been approved (roof repair/replacements, CEC parking lots and domestic water line replacement, H building rehab- paint/windows, R building paint, football practice field rehab, etc.). This is on the heels of the \$1 million+ spent in “scheduled/deferred maintenance” funds in the Fall semester. We are making great progress in tackling deferred maintenance issues throughout campus! The campus rekeying project will continue to move forward as well, retrofitting existing buildings in a phased-approach while including the new access system and hardware in the campus construction projects. The Facilities team will work with specific departments and buildings as we plan for the retrofit.

E. SACTAC – No Report

F. Accreditation — No Report

G. SCC — No Report

H. FARSCCD – No Report

I. Planning & Budget — John Zarske

Govs proposed budget released last month & ok for CCs. Pay down some deferrals.

J. ASG Representative – No Report

K. Division Senators:

1. Counseling – Counseling will lead an ADT pathways convocation break out. The Student Success Task Force is working on education plans, online orientation, Early Alert and implementation of an updated Early Decision process.
2. Continuing Education – Jarek Janio and Susan Gaer are representing Continuing Ed. on State Task Force and have written a Rosterum article discussing AB86.
3. Fine and Performing Arts – Big Love opens on March 28th. The Faculty Music Recital with proceeds going to the Steinway Fund is scheduled for April 17th.
4. Health Science – Nursing continues to prepare for the 2015 accreditation site study. It is becoming increasingly difficult to place students in hospitals as positions are now requiring a Bachelors degree.
5. Humanities - The first semester for the Learning Center was very successful. Please send students to D307 for help in any discipline.
6. Math – The Math Course redesign is scheduled to pilot in Fall 2014.
7. Science - With the addition of the donations raised at the SAC Christmas Party, the Dalton Kelcher Education Fund is now approximately \$7,500.
8. Student Services – Thank you for the faculty position for DSPS and ASL. The Associate Dean position is also being flown. DSPS is implementing a new process to email to faculty for accommodation notification.
9. No Reports from - Adjunct Faculty, Business, Kinesiology, Library, Human Services, Social Science, Technology

VI. Topics

A. Minimum Qualifications/Equivalency – Form I

Current Form Is are posted on Public Drive (H) under Academic Senate

- B. College Hour** – A discussion about instituting a college hour raised many questions, issues and concerns. Senators are asked to discuss this with their faculty and bring ideas to the February 25th Senate meeting.
- C. Faculty Awards** – Nomination forms will be sent out on Friday. Please encourage your faculty to nominate themselves or their colleagues. Deadline for nominations is February 28th.
- D. Program Review/SLO Workgroup Update** – The motion to accept and forward the recommendation from the workgroup was made by Gabriel Shweiri and seconded by Robert Stucken was unanimously accepted.

The SLO/PAPR Workgroup recommends the implementation of the TracDat software system in order to help Santa Ana College and CEC better align our strategic planning initiatives and improve our student outcomes and success. The implementation will occur in a multi-phase leveled approach, with the initial phase including course level assessment and program review. Vital to the success, the support must also include a full-time “point person” housed on the SAC campus, who will be the primary interface with Nuventive(TracDat) as well as the RSCCD and SAC IT Departments and provide on campus training to faculty and staff.

- E. Distance Education Training** – Faculty were again reminded that all online instructors must complete the Online Teacher Training by Spring 2015 in order to teach online. The spring semester class is full and there are only a few spots available during the summer.
- F. Student Satisfaction Survey** - Senators are asked to share the student comments regarding faculty and staff with their division faculty.

The meeting was adjourned at 3:00 pm.

Respectfully submitted,



Madeline A. Grant
Secretary, SAC Academic Senate