



APPROVED

**Business Meeting Minutes
February 26, 2013**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
<i>Dana Bassett</i>	<i>Dena Montiel</i>	<i>Paula Canzona</i>	<i>Clara Avila</i>
<i>Steve Bautista</i>	<i>Mila Paunovic</i>	<i>Bonita Jaros</i>	<i>Michael Burris</i>
<i>Cherie Bowers</i>	<i>Luis Pedroza</i>	<i>Jeff McMillan</i>	<i>Deborah Lopez</i>
<i>Jodi Coffman</i>	<i>Monica Porter</i>	<i>Marilou Morris</i>	
<i>Monica Collins</i>	<i>Chuck Ramshaw</i>	<i>Rene O'Dell</i>	
<i>Susan Gaer</i>	<i>Mario Robertson</i>	<i>Max Serrano</i>	
<i>Madeline Grant</i>	<i>John Ross</i>	<i>Doug Wilkes</i>	
<i>Herschel Greenberg</i>	<i>Stacy Russo</i>		
<i>Ray Hicks</i>	<i>Gabriel Shweiri</i>		
<i>Jarek Janio</i>	<i>Ken Sill</i>		
<i>Louise Janus</i>	<i>Brian Sos</i>		
<i>Elliott Jones</i>	<i>Robert Stucken</i>		
<i>Michael Kelcher</i>	<i>John Zarske</i>		

I. Call to Order

A. President Hicks called the meeting to order at 1:34 pm.

II. Agenda Accepted – A motion to approve the agenda made by John Zarske and seconded by Gabriel Shweiri was unanimously approved.

III. Public Comments — (Three-minute time limit)

- A. A request is being made that the Student Grievance Procedure be reviewed and more widely communicated to students, faculty, staff, and administration.
- B. Serious concern has been raised surrounding AB361 which is calling for a complete restructuring of Continuing Education. The Governor is proposing a \$300 million statewide budget which could mean a \$4 million reduction in funding to SAC.
- C. Black History Month activities are scheduled for February 28 from 11:00 – 1:00 in The Spot. Faculty are encouraged to offer extra credit for student participation.
- D. Senate Scholarship fundraising has underway – Ray’s Amazing Avocados are available at the Senate Office S207 or by can be ordered. \$1.00 each.
- E. Girl Scout Cookie Share program is available - if you would like to donate your purchase from GS Troop 11, the SAC VRC will enjoy your support.

IV. Approval of the Minutes—

- A. November 27, 2012 – Motion to approve the senate minutes of November 27th was made by Monica Collins and seconded by Gabriel Shweiri. The motion was unanimously approved.
- B. February 12, 2013 – Motion to approve the senate minutes of February 12th with corrections was made by Steve Bautista and seconded by Cherie Bowers. The motion was unanimously approved.

V. Reports—

A. President—Ray Hicks

At the recent Academic Senate Legislative Affairs Committee meeting much concern was raised about AB361. Additional topics included transfer degree issues, the possibility of joint degrees, the need for credit by exam being driven by veterans and the launch of Massive Open Online Courses (MOOCs), and the Governor's proposal for a state portal for distance education classes as well as issues related to distance education including the need for orientation.

The Student Success Initiative continues to fuel concerns related to Counseling. Senate papers will be sent to you prior to the next meeting to facilitate our dialogue.

Planning for the New Faculty Institute scheduled for fall 2013 is underway. Feedback from faculty involved in the first offering of the institute is encouraged – positive, negative and suggestions for change.

Concerns raised regarding “mandatory orientation” conflicts with regularly scheduled classes will be discussed.

B. Planning and Budget —No Report – next meeting April 16, 2013

C. Facilities —John Zarske

An update on Measure Q progress was given including evolving maps of the campus as building and renovations are implemented. Phase 2 of the perimeter project is underway. Concerns were expressed about students walking through the parking lot in front of the A building to exit campus. This is especially dangerous at night. A request was made for additional staff parking during the construction to reduce “search” time. The next facilities meeting is scheduled for April 30th.

D. SCC - Joyce Wagner, AS Secretary/Treasurer

The SCC Academic Senate Constitutions & Bylaws have undergone significant change and will be voted on at the next meeting. Basic Skills continues to be an important topic for discussion across campus.

E. ASG Representative – Michael Burris

Activities for Women's history month are now scheduled. SAC ASG is participating in a Stop Deportation in Santa Ana campaign. RSCCD Board of Trustees President, Arianna Barrios recently met with the SAC ASG leadership. 135 Students have applied to the Student Leadership Institute. The Kinder-Carmenita event will include a voting activity. ICC rush included a performance by the Theatre department as part of the launch campaign for Welcome to Arroyos as well as an art contest. The winner's art will be used on stage during the performance. ASG elections will be held on March 21 & 22 (applications are available until March 5th).

F. Curriculum—Monica Porter

The AS-T for Geology has been approved through C&I Council. Changes regarding participation requirements in distance education were brought forward to the C&I Council by Madeline Grant and Cherylee Kushida. It has started a discussion about a potential change/addition to catalog policy. Language is currently being worked on but once finalized a recommendation will be brought to the Senate for discussion. Monica thanked faculty for their work on submission of AA-T/AS-T degrees and 2013-14 catalog review.

G. Accreditation — No Report

H. Secretary/Treasurer—Madeline Grant

Awards in Excellence nominations will be sent out this week with a short deadline of March 8th. Please encourage your departments to participate. We have encountered some broken links on the Senate website. If you have a problem please email Madeline Grant.

The publication for the Distinguished Faculty Lecture presented by Lynn Marecek on November 27, 2012 can be found on the SAC Academic Senate webpage.
(<http://www.sac.edu/President/AcademicSenate/Pages/FACULTY-AWARDS.aspx>)

I. Division Senators:

1. Adjunct Faculty – No Report
2. Business – Pepsi Internships are now being recruited. The Engineering Department is relaunching a surveying program. Computer Science is currently working on the AST.
3. Continuing Education – No Report
4. Counseling – The Counseling PA/PR is close to completion. Support from the SAC Academic Senate is again requested for the Teacher Education discipline which is scheduled for a vote at the spring State Academic Senate plenary meeting. Office Hours are scheduled for Thurs, Feb 28 from 5:00-7:00 pm.
5. Fine and Performing Arts – More information about the upcoming fundraising activities for the Grand Piano will be available soon. Theatre is currently rehearsing the spring production of Welcome to Arroyos.
6. Health Science – No Report
7. Human Services – An update on the status of Department Chair LHE was requested. (This is a FARSSCD matter and is being discussed)
8. Humanities – No Report
9. Kinesiology – No Report
10. Library – The Library is again offering many workshops. Please encourage students to participate.
11. Math – The department faculty attended the CA Mathematics Council of Community Colleges meeting. Planning and discussions continue related to course redesign to combine beginning and intermediate algebra classes.
12. Science – No Report
13. Social Science - No Report
14. Student Services – Micki Bryant is currently covering the responsibilities of the dean and Maria Aguilar has taken on additional responsibilities until the new dean is selected. EOPS and DSPS dean positions are open. Many department faculty have expressed interest in serving on the selection committees.
15. Technology - No Report

VI. Topics

A. Shooter on Campus – follow up discussion

Based on the presentation by Lt. Wooley, a discussion regarding the presence of armed security on campus was begun. Opinions were voiced and requests for more information regarding cost and statistics of the effect of armed security were made.

B. Accreditation – Faculty Roles

Thank you to co-chairs for accepting your assignment which you recently received from Ray Hicks. Everyone needs to participate in accreditation process some form: be on a team, be in the room, contribute, be part of the conversation. This is a self-evaluation which provides us with the opportunity to evaluate and improve ourselves. A paper outlining the faculty role in the accreditation process will be sent out. If you are planning to attend the March 1 meeting, please email Marta Barker to confirm today.

C. RSCCD Committee Structure Update

The updated structure outlines the changes to the committee structure. The goal of these changes is to put planning before budgeting. Key change is the division of BAPR into two committees; Planning Operational Effectiveness (POE) & Fiscal Resource Committee (FRC).

VII. Other - None

The meeting was adjourned at 3:30 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Madeline A. Grant", with a long horizontal flourish extending to the right.

Madeline A. Grant
Secretary, SAC Academic Senate