HOW TO:
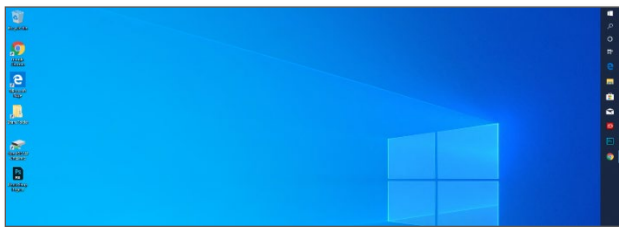## ACCESS AN ADOBE CREATIVE CLOUD FILE FROM A STUDENT STATION USING A GENERIC USER ID

How to Access an Adobe Creative Cloud File from a Student Station Using a Generic User Id

A "Generic Student Computer": You did not need to login before using the computer, or were provided a generic user id to login to start using it. Then you will need to login using your email at the Adobe prompt and or WebAdvisor id and password at a Windows prompt to fully authenticate to the Adobe cloud.
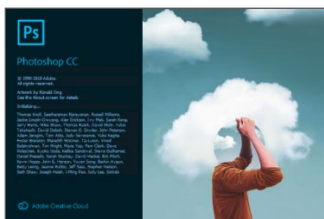
DIRECTIONS:

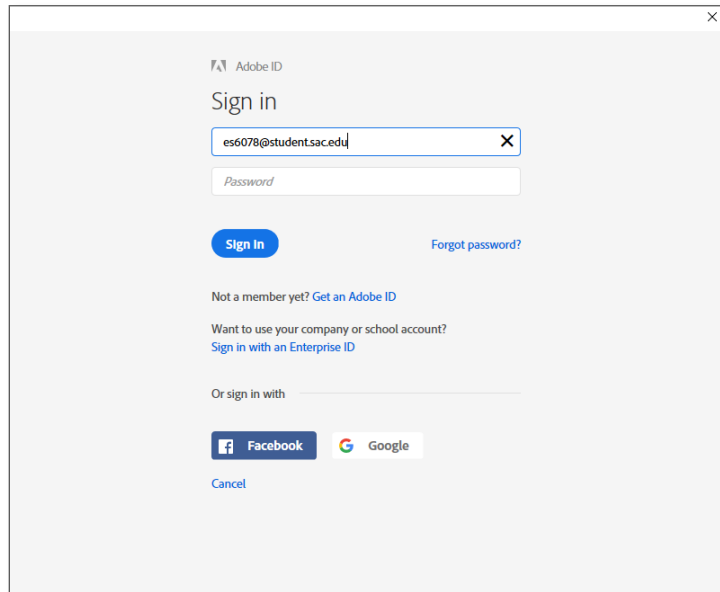**Step 1:**
Locate an Adobe Creative Cloud file on the computer.
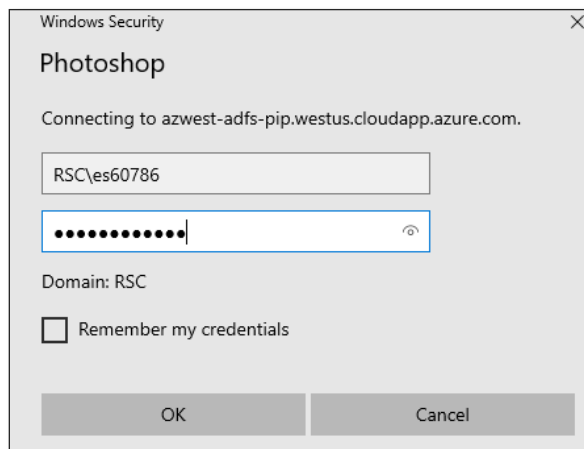

Step 2:
Wait for the file to load.

Step 3:

Sign in to the Adobe Sign in screen. Sign in using your student e-mail address. Your student e-mail address is your WebAdvisorID@Student.SAC.edu or WebAdvisorID@Student.Sccollege.edu. You do not need to enter your password on this screen,
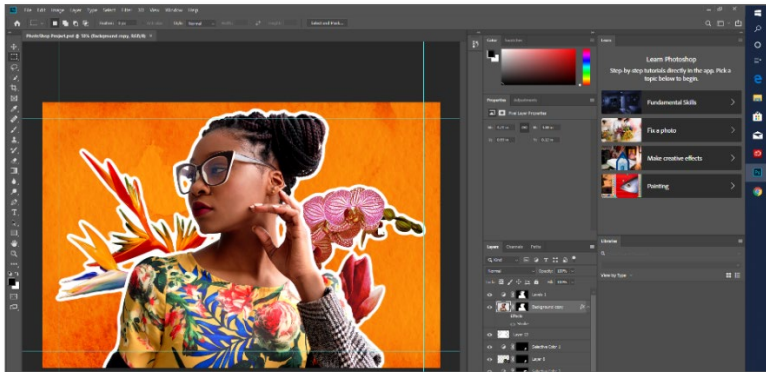

Step 4:

You will now be prompted with a Windows Security sign in. Sign in using your WebAdvisor ID with RSC\ before your WebAdvisor ID, and your default password.
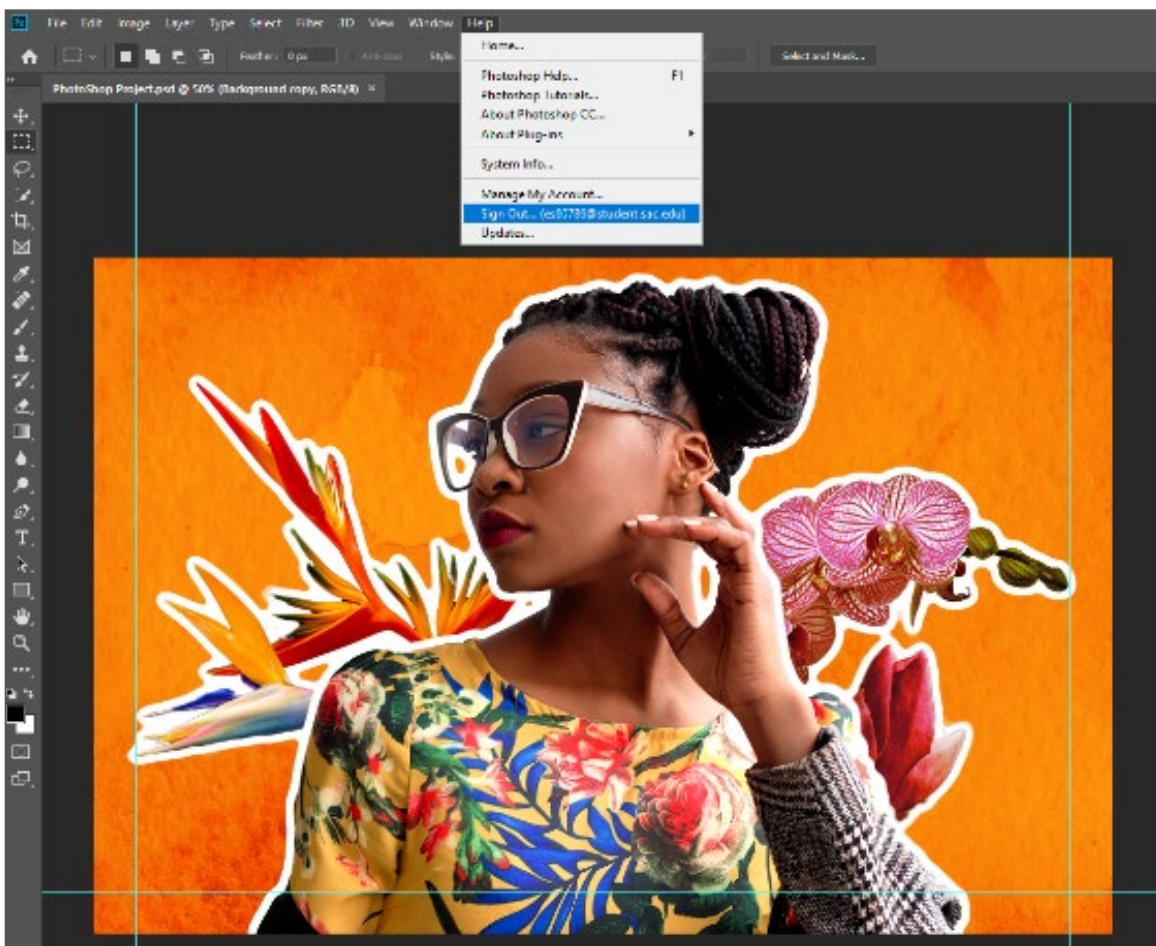
Step 5:

Your file is now ready to be used.

Step 6:

When ready to sign out, access the Help menu and click sign out.

Step 7:

You will be prompted to sign out from every Adobe application. Please verify you have saved your work before clicking sign out.